



Code: 8263

Family: Construction, Maintenance, and Skilled Labor
Service: Operation and Construction
Group: Street, Water, Sewer, and Disposal
Series: Street Maintenance and Construction

CLASS TITLE: SIGN HANGER

CHARACTERISTICS OF THE CLASS

Under supervision, performs manual work related to the assembly, installation, repair, and removal of a variety of signs used for traffic control and public safety, and performs related duties as required

ESSENTIAL DUTIES

- Reviews work orders and gathers and loads supplies (i.e. signs, bolts, pipe, banding wire materials) for sign installation jobs
- Drives a van to work locations and sets up barricades and safety cones as needed to cordon off work areas and perform work in compliance with safety rules and regulations
- Assembles signs and brackets and fastens signs to posts
- Mounts and tightens steel bands to fasten signs to poles (i.e. street light poles)
- Removes damaged, hazardous, and outdated signs
- Operates a hand-held hydraulic pole/post driver to install sign bases in soil and places pipe with attached sign into base
- Uses a concrete drill and ram set to drill holes in concrete and bolt sign bases to sidewalks
- Operates power drills, ratchets, cutters, and grinders to prepare signs for hanging, to mount and tighten steel bands, and to cut protruding bolts
- Works from a bucket on lift truck or van, riding up in bucket to reach location for signs (i.e. mast arms on traffic signal poles) and mounts and fastens signs
- Prepares daily activity reports listing supplies used, number of signs installed or removed, and time spent on each job

NOTE: *The list of essential duties is not intended to be inclusive; there may be other duties that are essential to particular positions within the class.*

MINIMUM QUALIFICATIONS

Education, Training, and Experience

- One year of experience assembling or hanging signs; or an equivalent combination of education, training and experience

Licensure, Certification, or Other Qualifications

- A valid State of Illinois driver's license is required

WORKING CONDITIONS

- Exposure to outdoor weather conditions
- Work performed using ladders or a bucket on a lift truck or van
- Work performed at great heights with the use of safety belts and body harness

EQUIPMENT

- Hand tools (e.g., hammer, screwdriver, wrench, pliers)
- Power tools (e.g., hydraulic-powered hand-held post drivers, concrete drills, power drills, power ratchets, cutters, grinders)
- Personal protective equipment (e.g., hard hat, shoes, glasses, gloves, vest, pads)
- Safety devices or equipment (e.g., cones, barricades, body harness, safety belts)
- Two-way radio

PHYSICAL REQUIREMENTS

- Substantial lifting (up to 50 pounds) is required
- Ability to stand and walk for extended or continuous periods of time
- Ability to quickly bend, stretch, twist, or reach out with one's body, arms, and/or legs
- Ability to access work locations to mount signs
- Ability to tolerate heights while working
- Ability to operate applicable hand tools, power tools, and equipment

KNOWLEDGE, SKILLS, ABILITIES, AND OTHER WORK REQUIREMENTS

Knowledge

Moderate knowledge of:

- *applicable hand and power tools
- use of sign hanging equipment and materials
- *use of safety equipment and protective gear

Some knowledge of:

- applicable safety rules specific to sign hanging work, including OSHA standards
- geographical locations within the City and applicable facilities

Knowledge of applicable City and department policies, procedures, rules, and regulations

Skills

- ACTIVE LEARNING - Understand the implications of new information for both current and future problem-solving and decision-making
- ACTIVE LISTENING - Give full attention to what other people are saying, taking time to understand the points being made, ask questions as appropriate, and not interrupt at inappropriate times
- EQUIPMENT SELECTION - Determine the kind of tools and equipment needed to do a job

Abilities

- COMPREHEND ORAL INFORMATION - Listen to and understand information and ideas presented through spoken words and sentences
- SPEAK - Communicate information and ideas in speaking so others will understand
- COMPREHEND WRITTEN INFORMATION - Read and understand information and ideas presented in writing

Other Work Requirements

- INITIATIVE - Demonstrate willingness to take on job challenges
 - DEPENDABILITY - Demonstrate reliability, responsibility, and dependability and fulfill obligations
 - ATTENTION TO DETAIL - Pay careful attention to detail and thoroughness in completing work tasks
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All employees of the City of Chicago must demonstrate commitment to and compliance with applicable state and federal laws, and City ordinances and rules; the City's Ethics standards; and other City policies and procedures.

The City of Chicago will consider equivalent foreign degrees, accreditations, and credentials in evaluating qualifications.

* May be required at entry.

City of Chicago
Department of Human Resources

Date: September, 2011