

Release Summary Sheet

Contract (PO) Number: T26461

Release Number: 17

Specification Number: B09684209

Name of Contractor: MECCOR INDUSTRIES LTD.

City Department: DEPT OF AVIATION

Title of Contract: T0968420901 GENERAL FACILITIES
RENOVATION/CONSTRUCTION-TARGET MARKET EXTEND 365
DAYS TO 02/04/03-INCREASE VENDOR LIMIT

Dollar Amount of Release: \$34,578.85

Release Description: GENERAL CONSTRUCTION - PUBLIC WORKS RELATED
GENERAL FACILITIES RENOVATION/CONSTRUCTION

Procurement Services Contact Person: DALE HILLERMAN

Vendor Number: 1004648

Submission Date:

RECEIVED

SEP 1 9 REC'D

Dept of Purchases
Aviation Unit

CITY OF CHICAGO
BLANKET RELEASE

Original (Department)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
09/18/2003	T26461	17	B09684209	1004648	A		1

DELIVER TO: 85-203

203
MIDWAY AIRPORT
5700 SOUTH CICERO AVENUE
CHICAGO ILLINOIS 60638

ORDERED FROM:

MECCOR INDUSTRIES LTD.
3933 OAKTON ST.
SKOKIE, IL 60076

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

CONTACT: Richard Butler III 773-686-3594

PO DESCRIPTION: T0968420901 GENERAL FACILITIES RENOVATION/CONSTRUCTION-TARGET MARKET EXTEND 365 DAYS TO 02/04/03-INCREASE VENDOR LIMIT

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: T26461

THIS PURCHASE IS FOR DEPARTMENT: 85 - DEPT OF AVIATION

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST							
1	1	96842	34,578.85	USD	1.00	34,578.85							
GENERAL CONSTRUCTION - PUBLIC WORKS RELATED GENERAL FACILITIES RENOVATION/CONSTRUCTION JM1019 WOMEN'S TOILET ROOM 2-103													
	Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR		
	1	001	0603	0854320	1936	220540	0000	M193620E	000000	00000	0000	34,578.85	
1												SHIPMENT TOTAL:	34,578.85

RELEASE TOTAL: 34,578.85

APPROVAL:

SIGNATURE

DATE

Robney G. LeBauer 9.19.03

SIGNATURE

DATE

[Signature] 9-23-03
9/23/03

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.

Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.

To: Department of: Department of Aviation

Date: 08/25/2003

Sub-Order Total: \$34,578.85

DISCLOSURE OF RETAINED PARTIES

A. Definitions and Disclosure Requirements.

1. As used herein, the term "Contractor" means a person or entity who has any contract or lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the Contractor has retained or expects to retain with respect to the contract or lease. In particular, the Contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

B. Certification

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: **JM-1019** **Women's Toilet Room 2-103**
Specification, loan or other Identifying number: **T0968420901**

2. Name of Contractor: **Meccor Industries, Ltd.**


3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

NAME	BUSINESS ADDRESS	MBE WBE or Non	RELATIONSHIP (attorney, lobbyist, subcontractor, etc.)	FEE(indicate whether paid or estimated) \$
J-Mac Associates Ltd.	One North 050 Gary Ave. Carol Stream, IL	WBE	Carpentry	27,418.00
Meccor Industries, Ltd.	3933 Oakton Street Skokie, IL 60076	MBE	General Contractor	7,160.85

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED

4. The Contractor understands and agrees that the City may rely on the information provided herein and that providing any false, incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease.
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive Order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.



Signature

JAMES P. HARRER

Name (type or print)

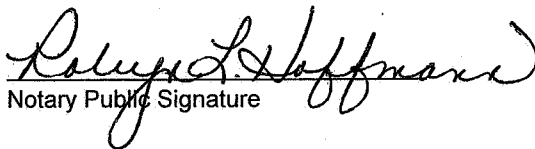
AUGUST 25, 2003

Date

PROJECT MANAGER

Title

Subscribed and sworn to before me
this 25TH day of AUG. 20 03



Notary Public Signature



September 9, 2003

Mr. Jack Delaney, Deputy Commissioner
Department of Aviation
City of Chicago
Terminal 2 – Concourse E/F
P.O. Box 66142
Chicago, Illinois 60666

Attention: Richard Butler

Subject: Midway Terminal – Women's Toilet Room 2-103
Sub-Order Release
Sub Order No. JM1019

Gentlemen:

We recommend that the Department of Aviation and the Department of Purchasing issue a Sub Order under the JOC Contract No. T0968420901 to Meccor Industries for:

Scope of Work:

The project consists of modifying (1) restroom in the Baggage Claim area of the Terminal Building at Midway Airport. The scope of work includes modifying toilet stall doors and specialty items such as soap dispensers, trash receptacles, and paper towel dispensers.

JOC Contract Spec. No.	B09684209
Project No.:	JM1019
Sub-Order Amount:	\$34,578.85
Estimated Completion Date:	November 15,2003


Enclosed are the following documents as back up for this Sub-Order:

1. Memorandum of Authorization for JOC Project dated 6/13/03.
2. Contractor's Cost Proposal Summary.
3. Independent Cost Estimate
4. Disclosure of Retained Parties
5. Schedule D: Affidavit of Prime Contractor Re: MBE/WBE
6. Schedule C-2

Mr. Jack Delaney
Sub-Order No. JM1019
September 9, 2003
Page Two

Very truly yours,

AIRPORT OWNERS REPRESENTATIVES



Charlie Suesse
JOC Coordinator

Enclosures

JOC File
Document Control JM1019-03.6100.3

WOK

June 13, 2003



City of Chicago
Mayor Richard M. Daley, Mayor

Department of Aviation
Thomas R. Walker
Commissioner

Chicago O'Hare
International Airport
Terminal 2, Mezzanine
Level, Box 66142
Chicago, Illinois 60666
(312) 686-8060
(312) 601-8333 (TTY)
walker@ohare.com

Mr. David E. Malone
Department of Procurement Services
City Hall, Room 403
121 North LaSalle Street
Chicago, IL 60602

Attention: Dale Hillerman
City JOC Manager

Re:	JOC Project Number:	JM1019 ✓
	Project Title:	Midway Terminal - Women's Toilet Room 2-103
	Estimated Cost:	\$35,000.00 ✓
	Specification Number:	B09684209 (T26461)
	Funding Source:	01 603 85 432(1) 1936 M193620E

Dear Mr. Malone:

We request that the above referenced project be contracted under the Job Order Contracting Method. Attachment A describes the scope of work and the appropriateness for using the JOC program to complete this project.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Thomas R. Walker
Commissioner

APPROVED BY:

John Plezbert
Managing Deputy Commissioner

APPROVED:

David E. Malone
Chief Procurement Officer

del 7/02/03



CHICAGO O'HARE
WILL APPROPRIATELY BE MAINTAINED



ATTACHMENT "A"

Project Number: JM1019 Department: Midway Airport
Project Manager: Ardella Dixon Telephone Number: (773) 838-1196

UTILIZING JOC FOR CITY CONSTRUCTION PROJECTS

For all proposed projects please complete Items 1 and 2 below. As appropriate, complete Items 3, 4 and 5.

(Attach to the MOA)

- 1.) **Description of Project**
The project consists of modifying toilet stall doors and accessories in the Lower Level Women's Toilet Room 2-103 at Midway Airport. The scope of work includes metals, finishes, specialties, windows and doors.
- 2.) **Suitability for JOC Procurement System**
This project is appropriate for the JOC Program because the scope of work falls directly under the requirements set forth in the JOC Contract and all items in the cost proposal will conform to the JOC Unit Price Book.
- 3.) **Construction Trades**
The scope of work will be in accordance with the detailed specifications of the JOC Contract Documents.
- 4.) **Non-Prepriced Proposals**
Non-applicable.
- 5.) **City of Chicago Term Contract Scope of Work**
The City of Chicago does not hold a Term Contract for this type of work.

JM1017



DEPARTMENT OF AVIATION
DEVELOPMENT DIVISION
JOB ORDER CONTRACT (J. O. C.)
REQUEST FORM

User Dept.: MIDWAY TERMINAL DEVELOPMENT PROGRAM Date: 6-2-03

Originator: CRAIG EVANKOIE Phone: 773-838-1154

Project Name: LOWER LEVEL TERMINAL WOMEN'S TOILET ENHANCEMENT

Project Scope: SHORTEN TOILET STALL DOORS AND CHANGE LOCKS,
PROVIDE MISSING TRASH RECEPTICLES
PROVIDE PAPER TOWEL DISPENSERS
(SEE ATTACHED FOR FULL EXPLANATION)

Justification: NO CONTRACTOR IS CURRENTLY AVAILABLE TO DO THIS WORK.
THE TOILET ENHANCEMENTS ARE NECESSARY FOR
INCREASED PASSENGER COMFORT.

Project Budget: \$35,000

Funding Strip: 01 603 85 4320 1936 M143620E

Michael J. Cummings
User Deputy Commissioner

6-11-03
Date

KEN LEE
Assigned DOA Project Manager

6/13
Date

Originator to complete all information above this line

Can this request be completed by one of the following:

- | | | | | | |
|---|-----------------|-----|--------------------------|----|-------------------------------------|
| 1 | In-House Trades | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 2 | Term Contract | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 3 | Competitive Bid | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |

If No, for any of the above please explain: _____

[Signature]
Director of Development

6-13-03
Date

I have reviewed the above project scope and justification and concur that this project is appropriate for JOC.

[Signature]
Managing Deputy Commissioner
Development

6-13-03
Date

SCOPE OF WORK

JM – 1019 Midway Terminal – Women’s Restroom 2-103

The project scope of work shall include but is not limited to the following:

Notes (see attached sketches for notes referenced)

1. Cut water closet stall doors to 7'-0" above finished floor (6'-8" door slab with bottom at 4" above finished floor) and replace hinges with heavy-duty stainless self-closing swing-out door hinges (door to be held ajar by hinge function in 'unused' position). Revise all standard stall partition doors to swing out with new swing out hinges. Provide 18 gauge stainless steel U channel with #4 satin finish to cap cut door head. Remove mortised door sliding latch and replace with heavy-duty surface mounted stainless steel sliding lock and latch / stop (McMaster-Carr catalog number 12815A14 or equal). Provide partition door pull (U-shaped loop – McMaster-Carr catalog number 1786A15 or equal) at all water-closet stall doors. Size pull attachment hole spacing to match sliding lock for through bolting of both sliding and door pull.
2. Rework existing doors that have been cut by others and replace hinges and latches as necessary.
3. Provide regular hollow metal doorstop to engage toilet partition door at end stall(s). See base building to match manufacturer and model.
4. Relocate coat hook / door bumper (item G) and toilet seat covers dispenser (item M1) in regular toilet stall to location as indicated on ASK-11-438 Revision 1. Relocate coat hook / door bumper (item G), toilet seat cover dispenser (item M1) and toilet tissue dispenser (item B) in handicap standard and alternate toilet stall to location as indicated on ASK-11-439 Revision 1. Provide stainless steel attaché case holder (see Women’s Toilet room 2-103 for attaché case holder detail and mounting locations in standard and handicap stalls) in all water-closet stalls.
5. Protect the immediate area surrounding Midway Airport Toilet facilities.
6. Shutdowns or any interruptions that may affect the Airport must be coordinated with Brown & Momen, Inc. and DOA.
7. Be prepared to suspend work at any time, if the need arises.
8. All work will be night work, unless otherwise specified.
9. All safety equipment and protection, as required by OSHA, City of Chicago, DOA and AOR-Safety.
10. An approved Construction Quality Plan must be submitted.
11. All approved submittals.
12. All required clean up at the end of each day.