

## Release Summary Sheet

Contract (PO) Number: 7119

Release Number: 30

Specification Number: 23505

Name of Contractor: MECCOR INDUSTRIES LTD.

City Department: DEPT OF AVIATION

Title of Contract: JOB ORDER CONTRACT FOR RENOVATION OF AIRPORT  
FACILITIES

Dollar Amount of Release: \$ 8,698.96

Release Description: GENERAL CONSTRUCTION

Procurement Services Contact Person: BYRON WHITTAKER

Vendor Number: 1004648

Submission Date:

**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
06/19/2007	7119	30	23505	1004648	A		1

DELIVER TO: 85-085

085-2015 O'HARE  
O'HARE AIRPORT  
Chicago, IL 60666

ORDERED FROM:

MECCOR INDUSTRIES LTD.  
3933 OAKTON ST.  
SKOKIE, IL 60076

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

CONTACT: VALERIE WALKER 773-686-3594

PO DESCRIPTION: JOB ORDER CONTRACT FOR RENOVATION OF AIRPORT FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 7119

THIS PURCHASE IS FOR DEPARTMENT: 85 - DEPT OF AVIATION

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST
1	1	96842 GENERAL CONSTRUCTION	8,698.96	USD	1.00	8,698.96
JH-6029A; ADDITIONAL COSTS FOR CVHA RESTROOM TRAILER MODIFICATIONS						
		Dist BFY FUND COST CTR APPR ACCNT ACTV PROJECT RPT CAT GENRL FUTR				
		1 086 0751 0854971 9071 220540 0000 B200371E 000000 00000 0000				8,698.96
SHIPMENT TOTAL:						8,698.96
RELEASE TOTAL:						8,698.96

APPROVAL:

SIGNATURE

DATE

SIGNATURE

DATE

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.  
Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



City of Chicago  
 Department of Aviation  
 121 North LaSalle Street  
 Chicago, IL 60602

To: Department of General Services

Date: May 29, 2007

**Sub-Order Total: 8,698.53**

## Disclosure of Retained Parties

**A. Definitions and Disclosure Requirements**

1. As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement Providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons Whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administration action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: JH 6029 A                      CVHA Restroom - Additional Trailer Cost  
 Specification, loan or other identifying number:                      1st Anniversary - Factor Increase

2. Name of Contractor:    City of Chicago - DOA - Meccor Industries, Ltd.
3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

Name	BUSINESS ADDRESS	MBE WBE or Non	RelationShip (attorney, lobbyist, subcontractor, etc.)	FEE (indicate whether paid or estimated)
Meccor Industries	3933 Oakton Street Skokie, Il, 60076	MBE	Subcontractor	\$ 8,698.53 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED \_\_\_\_\_

4. The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

*J. Harrer*  
 \_\_\_\_\_  
 Signature

*29 May 2007*  
 \_\_\_\_\_  
 Date

*JAMES P. HARRER*  
 \_\_\_\_\_  
 Name (Type or Print)

*PROJECT MANAGER*  
 \_\_\_\_\_  
 Title

Subscribed and sworn to before me  
 this 29TH day of MAY 20 07  
*Michael Hasch*  
 \_\_\_\_\_  
 Notary Public Signature





**Memorandum of Authorization (MOA)**

**City of Chicago  
Richard M. Daley, Mayor**

**Department of Aviation**

**Nuria I. Fernandez  
Commissioner**

**Chicago O'Hare  
International Airport  
10510 West Zemke Road  
P.O. Box 66142  
Chicago, Illinois 60666  
(773) 686-2200  
(773) 601-8333 (TTY)**

**Chicago Midway  
International Airport  
5700 South Cicero Avenue  
Chicago, Illinois 60638  
(773) 838-0600  
(773) 838-0795 (TTY)**

[www.flychicago.com](http://www.flychicago.com)

**Ms. Barbara A. Lumpkin  
Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602**

**Attn: Catherine Mellon  
JOC Manager**

**Re: JOC Project Number: JH 6029A Landside  
Project Title: CVHA Restroom Modification  
Estimated Cost: 8,698.53  
Specification Number: 23505  
Funding Source: 86-751-85-4971-9071-B200371E (DOA Project # H1116-11)**

Dear Ms. Lumpkin:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Please see attachment A which describes the scope of work and our reasons for using JOC to complete this project.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

**Nuria I. Fernandez  
Commissioner**

**APPROVED: 5/15/07  
Barbara A. Lumpkin  
Chief Procurement Officer**

07 MAY 14 AM 11:56



**CHICAGO AIRPORT SYSTEM  
Connecting People & Business**





**Department of Aviation**  
**Attachment A**  
Utilizing JOC for City Construction Projects

**Project Number:** JH 6029A – CVHA Restroom Modification

**Project Manager:** Tom McFall (773) 894-3616

**Department:** Aviation

For all Proposed JOC projects please complete items 1 and 2 below as appropriate, complete items 3, 4, and 5. Attach this document to the Memorandum of Authorization.

1. **Please describe below the major features of the project:**  
Restroom trailer design was modified per DOA request from the original May 5, 2006 proposal.
2. **Please explain below why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system:**  
This MOA is a modification to the original SOR dollar amount for contract JH 6029. The traditional bid process would not apply since it is an existing JOC Project. The work was an owner request.
  - The original proposal package dated June 12, 2006 submitted by Meccor was for a Blue Star 832S Skid Mounted Restroom Trailer.
  - **On September 5, 2006, the Restroom design was modified from a men and women's restroom to an all men's restroom. Modification was accepted by DOA Landside.**
  - **Extra men's restrooms were needed due to the high restroom usage of men in CVHA area. The existing women's restrooms were adequate for the space.**
  - The trailer modification added cost to the SOR amount for JH6029 and a new MOA is being created.
  - See attached paperwork for additional details.
3. **If the project is a one trade project, please provide additional explanation below of why it would be in the best interest of the City of Chicago to JOC for this project:**  
It is a multi-trade project and therefore term agreements do not apply. The scope of work involves plumbers, laborers, masons, and carpenters.
4. **If it is anticipated that over 25% of the project will consist of Non-prepriced items, please provided an explanation below of why JOC should be used:**  
Less than 25% of the project will consist of Non-prepriced items.
5. **If some elements of the proposed JOC project scope of work are covered by city term agreements, explain below why they are included in this JOC project instead of being procured through the term:**  
It is outside the scope of work for the in-house trades therefore term agreements do not apply.