

## Release Summary Sheet

**Contract (PO) Number:** 14256

**Release Number:** 190

**Specification Number:** 51729

**Name of Contractor:** CITY LIGHTS LTD/ZSL ELECTRIC

**City Department:** OFFICE OF EMERGENCY COMMUNICATION

**Title of Contract:** Job Order Contract for Bureau of Electricity

**Dollar Amount of Release:** \$9,251.82

**Release Description:** JOC FOR REGULAR AND EMERGENCY REPAIRS

**Procurement Services Contact Person:** BYRON WHITTAKER

**Vendor Number:** 50528021

**Submission Date:**

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**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

**SUBJECT TO SUBCONTRACTOR CERTIFICATION**

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

| RELEASE DATE | PURCHASE ORDER | RELEASE NUMBER | SPECIFICATION NUMBER | VENDOR NUMBER | SITE NAME | DELIVERY DATE | PAGE NUMBER |
|--------------|----------------|----------------|----------------------|---------------|-----------|---------------|-------------|
| 5/18/2011    | 14256          | 190            | 51729                | 50528021      | A         |               | 1           |

**DELIVER TO:** 58-058

058- OEC1345  
1345 W. MADISON  
  
Chicago, IL 60607

**ORDERED FROM:**

CITY LIGHTS LTD/ZSL ELECTRIC  
9993 VIRGINA AVE (EFT)  
  
CHICAGO RIDGE, IL 60415

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

**CONTACT:** 6-9467

**PO DESCRIPTION:** Job Order Contract for Bureau of Electricity

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 14256

THIS PURCHASE IS FOR DEPARTMENT: 58 - OFFICE OF EMERGENCY COMMUNICATION

SUBMIT THE ORIGINAL INVOICE TO:

| PO Line                               | Ship Line | COMMODITY INFORMATION |      |          |      |        |      |          | QUANTITY | UOM   | UNIT COST              | TOTAL COST |
|---------------------------------------|-----------|-----------------------|------|----------|------|--------|------|----------|----------|-------|------------------------|------------|
| 1                                     | 1         | 96842                 |      |          |      |        |      | 9,251.82 | USD      | 1.00  | 9,251.82               |            |
| JOC FOR REGULAR AND EMERGENCY REPAIRS |           |                       |      |          |      |        |      |          |          |       |                        |            |
| REQ# 59500; J07-837A                  |           |                       |      |          |      |        |      |          |          |       |                        |            |
|                                       | Dist      | BFY                   | FUND | COST CTR | APPR | ACCNT  | ACTV | PROJECT  | RPT CAT  | GENRL | FUTR                   |            |
| 1                                     | 1         | 011                   | 0100 | 0584105  | 0140 | 220140 | 0000 | 00000000 | 000000   | 00000 | 0000                   | 9,251.82   |
|                                       |           |                       |      |          |      |        |      |          |          |       | <b>SHIPMENT TOTAL:</b> | 9,251.82   |
|                                       |           |                       |      |          |      |        |      |          |          |       | <b>RELEASE TOTAL:</b>  | 9,251.82   |

APPROVAL:

SIGNATURE

DATE

SIGNATURE

DATE

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order and associated Receipt(s). Submit the original invoice to the Office of the City Comptroller, Invoice Intake Division, 33 N. LaSalle, Room 700, Chicago, IL 60602.  
Mark all packages and papers with the purchase number. Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.  
This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



City of Chicago  
 Department of Streets and Sanitation  
 121 North LaSalle Street  
 Chicago, IL 60602

To: Department of Streets and Sanitation

Date: April 04, 2011

**Sub-Order Total: 9,251.82**

**Disclosure of Retained Parties**

**A. Definitions and Disclosure Requirements**

- 1.As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
- 2.Pursant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement Providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors ,and other persons Whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship,and the amount of fees paid or estimated to be paid.
- 3.The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
- 4."Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administration action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: J07-837.A OEMC W/O #21185002 - Hamlin & Iowa SEX Manhole Repair

Specification,loan or other identifying number: 14256 - 4th Anniv

2. Name of Contractor: City Lights/ZSL Electric, Inc. Joint Venture

3. EACH AND EVERY attorney, lobbyist, accountant,consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

| Name                        | BUSINESS ADDRESS                                 | MBE WBE or Non | RelationShip (attorney,lobbyist, subcontractor,etc.) | FEE(indicate whether paid or estimated) |
|-----------------------------|--|----------------|--|---|
| City Lights, Ltd.           | 9993 Virginia Avenue<br>Chicago Ridge, IL, 60415 | MBE            | Subcontractor  | \$8,634.82 Est.                         |
| Midco Electric Supply, Inc. | 7237 West 90th Place<br>Bridgeview, IL, 60435    | WBE            | Supplier   | \$617.00 Est.                           |

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED \_\_\_\_\_

4.The Contractor-Understands-and-agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurance information shall constitute default under the contract and may result in termination of the contract or lease

5.The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury , I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

*Juan Candelaria*  
 Signature

April 6, 2010  
 Date

Juan Candelaria  
 Name (Type or Print)

Managing JV Partner  
 Title

Subscribed and sworn to before me

this 6th day of April 20 10  
*C Cheryl Foley*  
 Notary Public Signature





City of Chicago  
Richard M. Daley, Mayor

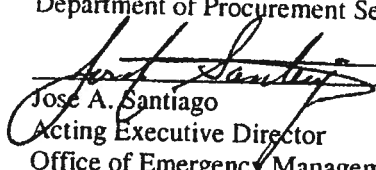
Office of Emergency Management  
and Communications

1411 West Madison Street  
Chicago, Illinois 60607-1809  
(312) 746-9111  
(312) 746-9120 (FAX)

<http://www.cityofchicago.org>

**MEMORANDUM**

**To:** Jamie L. Rhee, Chief Procurement Officer  
Department of Procurement Services

**From:**  4-2-10  
Jose A. Santiago  
Acting Executive Director  
Office of Emergency Management and Communications

**Re:** Blanket Memorandum of Authorization  
PO 14256  
City Lights, Ltd/ZSL Electric

**Date:** April 2, 2010

The Office of Emergency Management (OEMC) has been approved to use PO 14256: City Lights/Ltd/ZSL Electric under the Bureau of Electricity's (BOE) JOC contract. OEMC was approved to use BOE's JOC contract for the following:

- Joint OEMC/CPD Camera Surveillance program
- Fire Alarm Box Installation and Connectivity Program

All of the work for these projects is similar in scope and cost that BOE has under their JOC requirements.

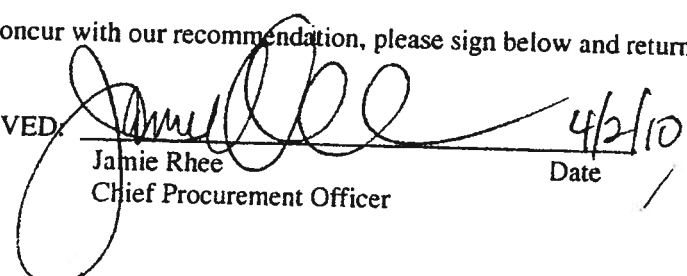
OEMC is submitting a Memorandum of Authorization (MOA) for all new construction work done under this contract. It would be redundant and unnecessary to submit an individual MOA for each project.

We request that this MOA, with the following Attachment A, be sufficient for all emergency work done utilizing the BOE JOC contract. We propose that for each project, this MOA will be included in the Sub Order Release Package to DPS.

Please see Attachment A for additional details regarding the program.

If you concur with our recommendation, please sign below and return. Thank you.

APPROVED:

  
Jamie Rhee  
Chief Procurement Officer

Date

4/2/10



2010 APR -2 PM 2:49



**Office of Emergency Management and Communications  
Attachment A**

**Utilizing JOC For City Construction Projects**

Project Number: J07-837.A

Department: OEMC

Project Manager: Frank Kelly

Telephone #: (312) 746-4414

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5. Attach to MOA (JOC Approval Letter)

**1. Please describe the major features of this project.**

The scope of this project is to repair a collapsed manhole roof at Iowa & Hamlin. Need to frame build new manhole roof and install 30" Frame & Cover.

**2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.**

By using the JOC process, the time required is much less than the traditional bid process. The reason OEMC needs the JOC Procurement system is because we do not have personnel or proper equipment to complete this type of underground work.

**3. If the project is a one trade project, please provide additional explanation of why it would be in the city's best interest to do the project under JOC:**

This is a one trade project but OEMC does not have the manpower to complete this task along with all other tasks

**4. If it is anticipated that over 25% of the project will consist of Non-prepriced items, please provide an explanation on why JOC should be used.**

This project will be priced fully by the JOC contractor

**5. If some elements of the proposed JOC project scope of work are covered by city term agreements, explain why they are included in this JOC project instead of being procured through the term agreements.**

No elements are covered under city term agreement

**Lenart, Richard**

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**From:** Lenart, Richard  
**Sent:** Wednesday, March 16, 2011 10:56 AM  
**To:** Madrigal, Ruben  
**Cc:** Dore, Mark; Kosicki, Richard  
**Subject:** FW: Proposal Needed to repair (2) 30" Frame and Covers

Ruben,

If I don't get an estimate today from City Lights, I'll have either Mark Dore or Rich Kosicki forward them to you pending your approval.

Once you approve it, they will give City Lights (Cheryl) the green light

Thanks,

Rich

**From:** Lenart, Richard  
**Sent:** Wednesday, March 16, 2011 10:46 AM  
**To:** 'Cheryl Foley'  
**Cc:** Dore, Mark; Kosicki, Richard; Kelly, Frank; Madrigal, Ruben  
**Subject:** Proposal Needed to repair (2) 30" Frame and Covers

Cheryl,

Could you please provide us with and 2 estimates for the following work:

**1<sup>st</sup>.) Work Order Type:** Non- Billable WO # 21185002 (North Side Trouble) – (Urgent)  
**ASAP - Please provide a Cover Plate – Frame and cover collapsed into manhole –Cheryl Please call me on this as soon as you can 312-746-4414**

**Location:** Hamlin and Iowa on the SEX

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**Work Required:** Please provide us with an estimate to Repair a 30" Frame and Cover and provide pictures.

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**2<sup>nd</sup>.) Work Order Type:** Non- Billable WO # 21185002 (North Side Trouble)

**Location:** 2356 West Armitage Ave (@Western)

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**Work Required:** Please provide us with an estimate to Repair a 30" Frame and Cover and provide pictures.

Note: Presently there is a CDOT/DEO plate covering City Manhole

**If you have any questions please contact me at 312-746-4539, Mark Dore or Rick Kosicki at 312-746-4414**

