

DEPARTMENT OF PUBLIC HEALTH CITY OF CHICAGO

То:	Steve Berlin
	Executive Director
	Board of Ethics

From:

who Monte

Julie Morita, MD Commissioner Chicago Department of Public Health

Date: December 14, 2015

Subject: Accept small fruit basket on behalf of the City

On Friday, December 11, 2015 a small fruit basket was delivered to our office from the Conference Chicago at University Center to Michelle Howard, Public Health Administrator. As a department, we would like to accept these items on behalf of the City. We will place them in our front lobby at 333 S. State Street 2nd floor.

Order/Product:	(1) small fruit basket
Company:	Conference Chicago at University Center
Date Received:	12/11/2015
From:	Staff

If you have any questions, please call me at (312)747-9870.

Thank you.