



JOSEPH A. MOORE

ALDERMAN, 49TH WARD
7356 NORTH GREENVIEW AVENUE
CHICAGO, ILLINOIS 60626
TELEPHONE 773-338-5796
ward49@cityofchicago.org
www.ward49.com

**CITY COUNCIL
CITY OF CHICAGO**

COUNCIL CHAMBER

CITY HALL, ROOM 200
121 NORTH LA SALLE STREET
CHICAGO, ILLINOIS 60602
TELEPHONE 312-744-3067

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March 30, 2016

Margaret Derry
United Church of Rogers Park – “New to You” Thrift Shop
1545 W. Morse Ave.
Chicago, Il 60626

Dear Margaret:

I am writing to request notify you of a donation to the “New to You” Thrift Shop. Recently our office received the gift of Loyola Ramblers athletic apparel from the Loyola University of Chicago Athletic Department. While we appreciate the many ways Loyola works in our community, the City of Chicago Ethics Ordinance prevents us from accepting this lovely gift.

Instead we are donating this brand-new apparel to the thrift shop to support the various programs at the United Church of Rogers Park serving all Rogers Park residents.

We hope the items are appreciated. If you have any questions concerning this donation, please do not hesitate to contact me at (773) 338-5796.

Sincerely,

Bob Fuller
Aldermanic Staff Assistant

