



Rahm Emanuel
Mayor

Department of Police · City of Chicago
3510 S. Michigan Avenue · Chicago, IL 60653

Eddie T. Johnson
Superintendent of Police

MEMORANDUM

To: Steve Berlin
Executive Director
Board of Ethics

From: Beth Ford 
Deputy Director
Community Relations Division

Date: January 30, 2017

SUBJECT: TRAVEL EXPENSES

The following is a summary of travel expenses paid by the Emerson Collective for Board-approved travel to Boston from January 23-25, 2017 to participate in a site visit of a youth violence prevention initiative:

Airfare	\$234.40
Ground Transportation	\$16.00
Parking	\$51.00
Hotel	\$243.50
Total	\$544.90

Please note that the hotel accommodations were paid directly by the Emerson Collective; the remainder of the expenses will be reimbursed to me by the Emerson Collective.

If you have any questions or need any additional information, please feel free to contact me at (312) 7435-5900.