**From:** Si Chen [<mailto:sichen@chipublib.org>]   
**Sent:** Monday, May 06, 2019 12:19 PM  
**To:** Steve Berlin  
**Subject:** Branch Received 2 Flower Baskets

Hi,

I am writing to report that I received 2 flower baskets on behalf of Chinatown Branch Library on Friday, May 3, 2019. The flower baskets were sent by Gets Along Arts Club, and are now displayed for public appreciation at the branch library.

Chinatown Branch has co-sponsored Chinese Arts and Calligraphy Exhibit with Gets Along Arts Club for celebration of Asian American Pacific Islander Heritage Month 2019. The exhibit opening program was on Friday May 3rd, and the 2 flower baskets were presented for the opening program. After the opening program, Virginia Lai from Gets Along Arts Club told me to keep the 2 flower baskets display at the library. The flower baskets are displayed in the lobby of Chinatown Branch Library. They are real flowers, probably will last a few more days. Each basket is probably worthy $40, and the total of two baskets is around $80. I hereby report receiving this gift on behalf of the branch library. Please advise if anything else I should do.

Thank you,

Si Chen | Branch Manager

Chinatown Branch | Chicago Public Library