

From: Enrique Ramirez <Enrique.Ramirez@cityofchicago.org>

Sent: Tuesday, June 28, 2022 9:32 AM

To: Steve Berlin <Steve.Berlin@cityofchicago.org>

Subject: RE: Travel approval request

Hi Steve

I have returned from the CSTE Annual Conference held in Louisville, KY. I attended the conference in my official capacity from 6/18/2022-6/23/2022 and all related expenses (conference registration, airfare, hotel, per diem, and ground transportation) were paid for by CSTE. I am the designated Influenza Surveillance Coordinator for Chicago, which is a CDC funded position (through the ELC grant), which requires, as part of the grant objectives, attendance at the Influenza Surveillance Coordinators Annual Meeting (held during the CSTE Conference).

Thank you

Enrique

*Chicago Department of Public Health
Influenza Surveillance Coordinator*