From: Esther Gutierrez < Esther.Gutierrez@cityofchicago.org>

Sent: Thursday, November 16, 2023 2:22 PM **To:** Steve Berlin < Steve.Berlin@cityofchicago.org>

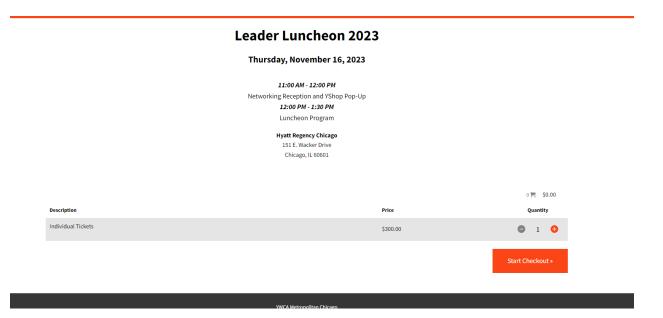
Cc: Zuri Soughat < <u>Zuri.Soughat@cityofchicago.org</u>>; Whitney Houston

< <u>Whitney. Houston@cityofchicago.org</u>> **Subject:** Event Attended - YWCA Luncheon

Good Afternoon Steve,

I wanted to share details of a luncheon two of my staff members attended today. Note, I was not in attendance. Please let me know if anything further is needed.

- Agency: YWCA Metropolitan Chicago
- Location: 151 E. Wacker Drive Grand Ballroom, Chicago, IL 60601
- Date: November 16, 2023 from 11am through 1:30pm
- **DOH Staff Attended:** Zuri Soughat and Whitney Houston, both Project Coordinators.
- **Cost:** The market rate value of the ticket was \$300 per individual ticket, according to YWCA's website accessed on November 2, 2023.
- Reason for attendance: The agency provided two free tickets to DOH Staff that directly works
 with YWCA under our Delegate Agency programs the Housing Counseling Centers and Technical
 Assistance Citywide. The tickets are a gift, YWCA is a long-standing DOH partner, and as the
 Program Director, I do not interpret this gift as any attempt for the agency to influence any of
 DOH's decision.
- Website: https://www.ywcachicago.org/events#leader-luncheon (Accessed 11/02/2023)



Thank You,

Esther Gutierrez (she/her/hers)

Program Director

The City of Chicago | Department of Housing (DOH)

Office of Community Engagement, Racial Equity

and Strategic Initiatives (CERESI)

Delegate Agencies Division

Invite DOH to your event using our **Outreach Form**

