



City of Chicago

Business Affairs and Consumer Protection

PUBLIC VEHICLE INDUSTRY NOTICE

July 2, 2020

Notice No. 20-027

Visit chicago.gov/reopening for Chicago's industry specific guidelines for business reopening, including "Be Safe. Taxi and Ride Hail".

PUBLIC PASSENGER VEHICLE LICENSE RENEWALS

I. RENEW EXPIRED LICENSE VIA E-MAIL TO BACPPV@CITYOFCHICAGO.ORG

- ▶ E-mail licensing documents to BACPPV@cityofchicago.org to begin the license renewal process remotely.
- ▶ License renewal forms are posted at Chicago.Gov/BACP.
- ▶ BACP staff are reviewing and processing license renewal applications daily.
- ▶ **Taxicab medallion licenses expired prior to March 15, 2020 are expired and may not operate unless renewed and issued a license with current license term.**
- ▶ **Any public passenger vehicle or public chauffeur license which expired before March 15, 2020, is expired and may not operate unless renewed and issued a license with current license term.**
- ▶ Pursuant to Ordinance 2020-2372, licenses which expired between March 15, 2020 and June 30, 2020 have until July 30, 2020 to renew.
 - Public Chauffeur (taxicab, livery, pedicab, and horse drawn carriage drivers) Licenses with expiration dates between March 15, 2020 and June 30, 2020 must renew before July 30, 2020.
 - Pedicab Vehicle Licenses expired on March 31, 2020 must renew before July 30, 2020. Licensees are encouraged to submit license renewal documents directly to BACPPV@cityofchicago.org.
 - Charter Bus Licenses, Mediacar licenses, and Jitney licenses must renew before July 30, 2020.

- ▶ DOCUMENTS and SERVICES ARE AVAILABLE ONLINE
 - Public Chauffeur and Public Passenger Vehicle license application forms and documents are available at www.chicago.gov/BACP.
 - City of Chicago Payment Portal: <https://pay.chicago.gov/>
 - The Illinois Secretary of State (www.cyberdriveillinois.com) offers online services:

DON'T WAIT. RENEW ONLINE!

**During the stay at home order,
go online for these essential services:**

- Renew your vehicle registration.
You'll need the registration ID and PIN, which are located on your renewal notice and registration card. Call 312-793-1010 if you need assistance.
- Renew your driver's license with the Safe Driver Renewal Program.
- Obtain a duplicate driver's license or ID card.
- Obtain a Driving Record Abstract.

Visit the Secretary of State's website at:
CYBERDRIVEILLINOIS.COM

JESSE WHITE
SECRETARY OF STATE

II. RESOLVE "VIOLATION" LICENSE STATUS

- ▶ The City of Chicago Data Portal at data.cityofchicago.org is updated daily with a current license status for each public passenger vehicle and public chauffeur license.
- ▶ The two most common reasons for a license to be in "VIOLATION" status are:
 - (1) an expired license and (2) failure to have proof of current insurance filed with BACP.
- ▶ A license in "VIOLATION" status is not in compliance with City laws and may not operate as long as the status remains listed as "VIOLATION".
- ▶ Resolve "VIOLATION" status by (1) renewing the license via e-mail to BACPPV@cityofchicago.org and/or (2) submitting proof of insurance to BACPPV@cityofchicago.org.

III. “UN-SURRENDER” TAXICAB MEDALLION LICENSE

- ▶ The City of Chicago Data Portal at data.cityofchicago.org is updated daily with a current license status for each public passenger vehicle and public chauffeur license.
- ▶ A license in “SURRENDER” status may not operate as long as in “SURRENDER” status.
- ▶ A taxicab medallion licensee may initiate a “un-surrender” to place a taxicab back into service by sending an e-mail to BACPPV@cityofchicago.org.
 - A request to “un-surrender” must be supported by proof of current mandated insurance. A request to “un-surrender” will be processed if the taxicab medallion license is current.
 - If approved, a “Letter to Operate” will be e-mailed to the taxicab medallion licensee if the hard card and medallion have been surrendered to our office.
 - A “Letter to Operate” will not be issued to a taxicab medallion license in “VIOLATION” status; with an expired license; or without proof of current insurance coverage on file with BACP.

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- ▶ For questions, comments, or to join the Business Affairs and Consumer Protection-Public Vehicle Operations (BACPPV) e-mail list to receive industry notices and other news, send an email to BACPPV@cityofchicago.org.
 - ▶ Rules and Regulations governing City of Chicago licensed public vehicles and public chauffeurs are available at chicago.gov/bacp.
 - ▶ The Municipal Code of Chicago is available at www.amlegal.com.

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