



DEPARTMENT OF BUILDINGS
CITY OF CHICAGO

November 19, 2021

TO: ALL LICENSED DRAINLAYERS

Enclosed are renewal forms for your 2022 Drainlayer's License. Follow the instructions referenced on the application. **Please note that the Department of Buildings will now issue the license. Therefore, the bond and insurance must reflect this change.** Contact Silvia Martinez at (312) 744-3020 if there are any questions.

Completed applications can be emailed to sewerlicense@cityofchicago.org
Hard copies may be mail to:

City of Chicago
Department of Buildings
Sewer Permit Section,
City Hall - Room 906
121 North LaSalle Street
Chicago, Illinois 60602

Attn.: Silvia Martinez

If you have any general inquiries or require further information regarding the sewer permits or sewer information, please contact the Department of Buildings, Sewer Permit Section at (312) 744-3020 or (312) 744 3155. For questions regarding inspections, please call (312) 744-5502 for the Mason Inspectors or (312) 747-4591 for the House Drain Inspectors.

Very truly yours,


Matthew W. Beaudet
Commissioner

cc: File

DRAINLAYER LICENSE APPLICATION

January 1st through December 31st, 2022

Licensee Name: _____
 Company Name: _____ (S L) _____
 Company Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone: _____
 Email Address: _____
 Licensee Signature: _____
PLEASE SIGN HERE

CITY OFFICE USE ONLY

License#: _____

Application Fee: \$125.00

Circle One: **New** **Renew**

Date: _____

Renewal Late Fee: \$75.00

For Application Postmarked after February 28, 2022.

- "A" License = New Construction
- "B" License = Inside Plumbing Only: City of Chicago Plumbers Lic. #: _____
- "C" License = Sewer Repairs Cleaning/Lining TV Survey

Return ALL of the following with this completed application:

- 1) **Certificate of Insurance** with a minimum of \$1,000,000.00 for **general commercial liability**, naming the **DEPARTMENT OF BUILDINGS** as **certificate holder and additional insured**.
- 2) A Sealed and Notarized \$50,000.00 **Drainlayers Bond** issued to the **LICENSEE NAMED**, **NOT** the name of the company, and **general power of attorney** from the bonding company. *(The Surety If Corp. is notarized by the Bond Co. /Principal is notarized by the drainlayer.)*
- 3) A **Company Check or a Money Order** in the amount of \$125.00 made payable to the **CITY OF CHICAGO**. A **\$75.00 LATE renewal fee will be assessed after February 28, 2022**. However, there will not be a \$125.00 reinstatement fee assessed.
- 4) The Department of Buildings **Indebtedness Inquiry** completed and addressed accordingly.
- 5) Copies of your **Plumbing Lic., G.C. License** or other needed City Business Lic., as applicable.
- 6) Copies of a Department of Transportation **Public Way Work License** (optional).
- 7) A letter stating that the Licensee is **the owner or an employee of the company**, on letter head.
- 8) **Existing drainlayers must attach a copy of a sewer permit obtained in 2021/**
New applicants must submit proof that they passed the class at Dawson Tech. Institute.
- 9) A **Notarized Applicant Agreement and Representations form**.



MAIL TO:
 City of Chicago
 Department of Buildings
 121 North LaSalle Street, Rm 906
 Chicago, Illinois 60602
 Attn: Silvia Martinez

City of Chicago
 Lori Lightfoot
 Mayor

Department of Buildings
 Matthew Beudet
 Commissioner

ANY INCOMPLETE OR INCORRECT APPLICATION PACKAGES WILL BE RETURNED TO THE ADDRESS REFERENCED ABOVE. THE INFORMATION MISSING WILL BE INDICATED BELOW. CONTACT PERSONNEL OF THE PERMIT SECTION AT (312)744-3020 & (312) 744-3155 FOR FURTHER DETAILS

CITY OFFICE USE ONLY:

CITY OFFICE USE ONLY:

	Complete/Correct	Incomplete/Missing
1. Insurance Certificate Requirement	1. <input type="checkbox"/>	1. <input type="checkbox"/>
2. Drainlayer's Bond Requirement	2. <input type="checkbox"/>	2. <input type="checkbox"/>
3. Application Fess and/or Late Fee	3. <input type="checkbox"/>	3. <input type="checkbox"/>
4. Indebtedness Inquiry Requirement	4. <input type="checkbox"/>	4. <input type="checkbox"/>
5. City License / Plumbing License Requirement	5. <input type="checkbox"/>	5. <input type="checkbox"/>
6. Public Way License Requirement (Optional)	6. <input type="checkbox"/>	6. <input type="checkbox"/>
7. Executive or Ownership Requirement	7. <input type="checkbox"/>	7. <input type="checkbox"/>
8. Last Year Sewer Permit Requirement/Passed Class	8. <input type="checkbox"/>	8. <input type="checkbox"/>
9. Appl. Agreement and Representation Requirement	9. <input type="checkbox"/>	9. <input type="checkbox"/>
Reviewed By: _____	Date: _____	Date Returned: _____

Department of Buildings
DRAINLAYER'S BOND

KNOW ALL MEN BY THESE PRESENTS, THAT WE _____

_____ as principal,

and _____

_____, as suret_____, of the City of Chicago, of the County of Cook and State of Illinois, are held and firmly bound unto the City of Chicago, in the penal sum of FIFTY THOUSAND DOLLARS (\$50,000), for the payment of which sum of money, well and truly to be made, we bind ourselves, our heirs, executors and administrators, jointly and severally, firmly by these presents.

Sealed with our seals and dated this ____ Day of _____ A.D. 20 _____

THE CONDITION OF THE ABOVE OBLIGATIONS IS SUCH, that whereas the above bounden _____

_____ has

obtained permission to exercise the vocation of Drain Layer in the City of Chicago, subject to revocation by the Commissioner of Buildings as provided by ordinance. Now, if said _____ shall well and faithfully perform his or hers duties in said vocation, faithfully observing and performing all the ordinances of said city now or hereafter in force concerning or regulating the business of drain laying, and faithfully observing and complying with all rules or regulations of all departments of said city governing or regulating drain laying, and shall also indemnify, save and keep harmless the City of Chicago from any and all loss, cost, damages, expenses, or liability of any kind whatsoever which it may suffer or which may accrue against, be charged to or recovered from it, from or by reason of any act or thing done by said Drain Layer, or by any negligence in the execution or completion of any work done by said Drain Layer, or by or on account of any improper work done under and by virtue of the authority of the License issued, and shall also immediately upon notice of revocation of this License by the Commissioner of Buildings (in case of such revocation), cease to exercise such vocation of Drain Layer, then this obligation to be void, otherwise to remain in full force and effect.

(SEAL)

PLACE OF BUSINESS

(SEAL)

NAME (Printed) and SIGNATURE

(SEAL)

(SEAL)

**This bond expires December 31,
20__ Drain Layer's license
will not be renewed, unless Bond
is on file with the Department of
Buildings**

Property & Liability Insurance Company _____ Amount _____ Date of Expiration _____

STATE OF ILLINOIS, }
COUNTY OF COOK } SS.

SURETY, IF CORPORATE

I, _____, a Notary Public in and for the County and State aforesaid, DO

HEREBY CERTIFY that _____
_____ of the _____ who _____ personally known to me to be
the same person _____ whose name _____ subscribed in the foregoing instrument as such _____
_____, appeared before me this day in person and acknowledged that _____
signed, sealed and delivered the said instrument of writing as _____ free and voluntary act, and as free and voluntary act of the said _____
for the uses and purposes therein set forth, and caused the corporate seal of said Company to be thereto attached.

GIVEN under my hand and Notarial Seal this _____ day of _____ 20____

Notary Public

STATE OF ILLINOIS, }
COUNTY OF COOK } SS.

PRINCIPAL

I, _____, a Notary Public in and for the County and State aforesaid, DO

HEREBY CERTIFY that _____
_____ of the _____ who _____ personally known
who _____ personally known to me to be the same person whose name _____ subscribed in the foregoing instrument, appeared before
me this day in person and acknowledged that _____ he _____ signed, sealed and delivered the said instrument of writing as _____
free and voluntary act, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this day of _____ 20____

Notary Public

STATE OF ILLINOIS, }
COUNTY OF COOK } SS.

1ST SURETY, IF INDIVIDUAL

_____, being first sworn, on oath, says that he is a resident of
Cook County, Illinois, and he is one of the same persons who has signed the within bond as surety and that he is worth the sum
of over and above all debts and liabilities by him owning or incurred, and that he is the only owner in fee simple of record of the following
described real estate: _____ that said real estate is not a homestead and that the incumbrance on said real estate
does not exceed _____ Dollars (\$ _____). Affiant further says
that the fair cash value of said real estate is _____ Dollars(\$_) Address _____

GIVEN under my hand and Notarial Seal this _____ day of _____ 20____

Notary Public

STATE OF ILLINOIS, }
COUNTY OF COOK } SS.

2ND SURETY, IF INDIVIDUAL

_____, being first sworn, on oath, says that he is a
resident of Cook County, Illinois, and he is one of the same persons who has signed the within bond as surety and that he is worth the sum
of over and above all debts and liabilities by him owning or incurred, and that he is the only owner in fee simple of record of the following
.described real estate: _____ that said real estate is not a homestead and that the
incumbrance on said real estate does not exceed _____
Dollars (\$ _____). Affiant further says that the fair cash value of said real estate is _____
Dollars (\$ _____) Address _____

GIVEN under my hand and Notarial Seal this _____ day of _____ 20____

Notary Public

Please call Dawson Tech to register for 2022 classes at (773) 602-5555

**2022 Program Schedule
for all New Drainlayers**

If not successfully completed already, all **NEW** drainlayer applicants that are not City of Chicago Licensed Plumbers are expected to attend the Drainlayer's Program in order to obtain their 2022 drainlayer's license. Drainlayer applicants must register for the program **at least one week prior to the class date**, by contacting Denise Johnson at Dawson Technical Institute, 3901 South State Street, Chicago, Illinois 60609 at **(773) 602-5555** or by email at **djohnson81@ccc.edu** Individual program dates will be scheduled on a "first come, first serve basis." Make up classes will also be scheduled if space is available, on a "first come, first serve basis."

<u>Class No.</u>	<u>Available Fri. and Sat. Dates</u>
01	Jan. 21 and 22, 2022
02	Feb. 25 and 26, 2022
03	Mar. 25 and 26, 2022
04	Apr. 22 and 23, 2022
05	May 20 and 21, 2022
06	June 17 and 18, 2022
07	July 22 and 23, 2022
08	Aug. 19 and 20, 2022
09	Sept. 23 and 24, 2022
10	Oct. 21 and 22, 2022
11	Nov. 18 and 19, 2022

****Please note dates may change, so please contact the school for further assistance****

DRAINLAYERS LICENSE CLASSIFICATIONS:

The City of Chicago implemented a DRAINLAYER'S TRAINING PROGRAM in conjunction with licensing for all NEW APPLICANTS ONLY. This program will be offered by City Colleges of Chicago in 2022. Successful completion of this program, including passing both a written and practical exam is required in order to obtain a drainlayer's license from the City of Chicago for 2022. All current license holders DO NOT need to take the class unless your License was not renewed in 2021.

Work included under an "A" drainlayers license

New building construction, sewer main construction, or sewer and sewer related activity is done. All license requirements are needed including C.D.O.T. letter of credit.

New construction on private property

New construction in the public way

Single family residences

Development of townhouses - condominiums - multiple family residences

Also, all items included under a type "B" and "C" license

Work included under a "B" drainlayers license

Repairs and construction on existing buildings only, or sewer and sewer related activity is done. No new building construction or new sewer main construction activity is done. Otherwise, all license requirements are needed except the C.D.O.T. permit needed only as applicable.

Repairs - Repair extensions

Repair or adjustment of a sewer structure in public way or private property

Flood controls, overhead conversions, sump and drain tile pipe

Flood control repair

Sump pump without overhead conversion/drain tile pipe

Stubs permits

Power rodding

Inspection manhole

Paving

Also, all items included under a type "C" license

Work included under a "C" drainlayers license

Only sewer and sewer related activity is done. No building construction or sewer main construction activity is done. Requirements starting on page 12 of the 2015 Permit and Fees Booklet are needed.

Pumping permit for miscellaneous other

Pumping water out of basements

Seal permits

Televising, cleaning, lining and inspection of sewers

Installation of testing equipment

* The Drainlayers Program and exam DO NOT have to be taken again as long as the license is current and at least one permit is obtained each year.

* Please be advised a type "A" license encompasses the activity listed under a type "B" and a type "C" license, and likewise a type "B" license encompasses the activity listed under a type "C" license.

* Drainlayers ARE NOT ALLOWED to make REPAIRS and/or ADDITIONS in the PUBLIC WAY unless it is for commercial/industrial or a building with more than four units.

Department of Buildings
INDEBTEDNESS INQUIRY - ADVANCE SUBMITTAL

Sewer License No.: _____

Business Name:

Business Address:

Business Telephone:

Business E-Mail Address

Submission Date:

PRINCIPAL PROFILE

NAME:
CURRENT ADDRESS:
PREVIOUS ADDRESS:
DRIVER'S LICENSE:
LICENSE PLATE:

NAME:
CURRENT ADDRESS:
PREVIOUS ADDRESS:
DRIVER'S LICENSE:
LICENSE PLATE:

NAME:
CURRENT ADDRESS:
PREVIOUS ADDRESS:
DRIVER'S LICENSE:
LICENSE PLATE:



DEPARTMENT OF BUILDINGS
CITY OF CHICAGO

November 19, 2021

TO: ALL LICENSED DRAINLAYERS:

As part of the sewer permit process, a sewer permit cannot be issued unless the contractor is in agreement with, signs, notarizes and transmits to the Sewer Permit Section the following:

APPLICANT AGREEMENT AND REPRESENTATIONS:

By signing this statement and any subsequent permit application, I agree that the permitted work shall be done in compliance with the requirements of the Municipal Code of Chicago, including, but not limited to, any requirements governing excavation in a public way or public place, and also agree to indemnify, defend and hold the City of Chicago harmless against all liabilities, judgments, costs and expenses which may in any way result from the issuance of this permit or other permit issued pursuant to Chapter 11-16 of the Municipal Code. I understand that remedies at law for a false statement of material fact may include incarceration and an award to the City of treble damages.

Under penalty of perjury, the person signing below warrants that all facts and statements contained in this permit application are true, accurate and complete as of the date furnished to the City.

Signature for: Permit Release (Parts 1 and 2)

Applicants Name: _____

Drainlayers License No.: _____ (New Applicants a Number will be assigned)

Applicants Signature: _____

Address of Applicant: _____

Phone/Fax Numbers: _____

Notary Public