



## MEMORANDUM

City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Eric J. Griggs  
Acting Chief Procurement Officer

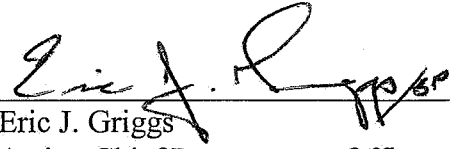
City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602  
(312) 744-4900  
(312) 744-2949 (TTY)

<http://www.cityofchicago.org>

Date: February 9, 2004

To: Richard A. Rice, Commissioner  
Department of Water Management

Attn: Doug Wedel

From:   
Eric J. Griggs  
Acting Chief Procurement Officer

Re: Emergency Request Aluminum Sulfate

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Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from C & S Chemical Inc.. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Aluminum Sulfate in the amount of \$23,186.33 as requested in your letter of January 21, 2004. Any amount in excess of the \$23,186.33 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocariss





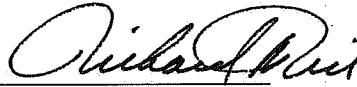
MEMORANDUM

04 FEB -9 AM 8:59

City of Chicago  
Richard M. Daley, Mayor  
Department of Water Management  
Richard A. Rice  
Commissioner

Bureau of Administrative Support  
Julie Hernandez-Tomlin  
Deputy Commissioner  
DePaul Center, Suite 410  
333 South State Street  
Chicago, Illinois 60604  
(312) 747-7089  
(312) 747-7889 (FAX)  
www.cityofchicago.org/  
watermanagement

TO: David E. Malone  
Chief Procurement Officer

FROM:   
Richard A. Rice  
Commissioner

SUBJECT: Operational Emergency Contract  
Aluminum Sulfate Liquid ( 4 )

DATE: January 21, 2003

The Department of Water is requesting an Operational Emergency Contract, in the amount of \$23,186.33 for Aluminum Sulfate liquid. This product is used for the treatment of drinking water and will be used at both treatment plants. The Department of Water Management and the Department of Procurement Services are currently working on a new contract.

Therefore, your approval of this repair will be greatly appreciated.

C & S Chemical, Inc. is the vendor that will provide this product.



# Invoice

Invoice Number:  
53881

Invoice Date:  
Dec 1, 2003

Page:  
1

C&S Chemicals, Incorporated  
4180 Providence Road  
Building 300, Suite 310  
Marietta, GA 30062

**Sold To:**

Chicago South Distr. Filtration Plant  
Attn: Chemical Inventory  
3300 E. Cheltenham Place  
Chicago, IL 60649

**Ship to:**

Customer ID	Customer PO	Payment Terms	
C-006		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Company Truck	12/1/03	12/31/03
Qty, Dry Tons	Description	Unit Price	Extension
112.31	(See Attached) Liquid Aluminum Sulfate (17%) Chicago/South Plant Loads #431-440 (476120 WET LBS @ 8.02%)	103.00	11,567.93

PLEASE REMIT PAYMENTS TO:  
C & S CHEMICALS, INC.  
P.O. BOX 1306  
BEDFORD PARK, IL 60499-1306

**SWPP**  
**APPROVED FOR PAYMENT**

SIGNATURE *J. Campbell*  
DATE 1-9-04

Subtotal	11,567.93
Sales Tax	
Total Invoice Amount	11,567.93
Payment Received	0.00
<b>TOTAL</b>	11,567.93

Check No:

# Invoice

Invoice Number:

53894

Invoice Date:

Dec 8, 2003

Page:

1

C&S Chemicals, Incorporated  
4180 Providence Road  
Building 300, Suite 310  
Marietta, GA 30062

**Sold To:**

Chicago South Distr. Filtration Plant  
Attn: Chemical Inventory  
3300 E. Cheltenham Place  
Chicago, IL 60649

**Ship to:**

Customer ID

C-006

Customer PO

Payment Terms

Net 30 Days

Sales Rep ID

Shipping Method

Company Truck

Ship Date

12/8/03

Due Date

1/7/04

Qty, Dry Tons	Description	Unit Price	Extension
112.80	(See Attached) Liquid Aluminum Sulfate (17%) Chicago/South Plant Loads #441-450 (478220 WET LBS @ 8.02%)	103.00	11,618.40

PLEASE REMIT PAYMENTS TO:  
C & S CHEMICALS, INC.  
P.O. BOX 1306  
BEDFORD PARK, IL 60499-1306

S W P P  
APPROVED FOR PAYMENT

SIGNATURE J. Carr  
DATE 1-9-04

Subtotal

11,618.40

Sales Tax

Total Invoice Amount

11,618.40

Payment Received

0.00

**TOTAL**

11,618.40

Check No: