

Release Summary Sheet

Contract (PO) Number: T26463

Release Number: 165

Specification Number: B09684210

Name of Contractor: F.H. PASCHEN/S.N. NIELSEN, INC

City Department: DEPT OF GENERAL SERVICES

Title of Contract: T0968421001 REHABILITATION OF CITY FACILITIES

Dollar Amount of Release: \$1,358.97

Release Description: GENERAL CONSTRUCTION - PUBLIC WORKS RELATED
JOB ORDER CONTRACTING (J.O.C.)
UNRESTRICTED-REHABILITATION

Procurement Services Contact Person: BYRON WHITTAKER

Vendor Number: 105528

Submission Date:

**CITY OF CHICAGO
BLANKET RELEASE**

Original (Department)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
06/09/2004	T26463	165	B09684210	1055528	A		1

DELIVER TO: 38-038

038-2005 30 NORTH
30 N. LA SALLE ST.
ROOM 3700
Chicago, IL 60602

ORDERED FROM:

F.H. PASCHEN/S.N. NIELSEN, INC
O'HARE PLAZA
8725 W. HIGGINS RD STE 200
CHICAGO, IL 60631

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

CONTACT: Staci-Rae Bixler 744-1636

PO DESCRIPTION: T0968421001 REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: T26463

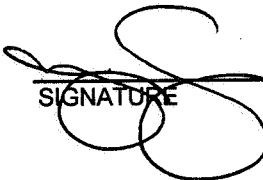
THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

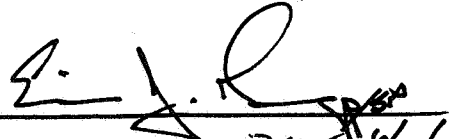
SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST
1	1	96842	1,358.97	USD	1.00	1,358.97
GENERAL CONSTRUCTION - PUBLIC WORKS RELATED JOB ORDER CONTRACTING (J.O.C.) UNRESTRICTED-REHABILITATION JUP792.B; DEMO & INSTALL CARPET AND PAINT; Y-4-004 Hansen						
		Dist BFY FUND COST CTR APPR ACCNT ACTV PROJECT RPT CAT GENRL FUTR				
		1 095 0871 0532005 0155 220160 0000 00000000 95EZFF 00000 0000				1,358.97
SHIPMENT TOTAL:						1,358.97
RELEASE TOTAL:						1,358.97

APPROVAL:

 6/11/04
SIGNATURE DATE

 6/11/04
SIGNATURE DATE


CPO DATE 6/15/04

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.

Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.

To: Department of: General Services

Date: 05/04/2004

Sub-Order Total: \$1,358.97

DISCLOSURE OF RETAINED PARTIES

A. Definitions and Disclosure Requirements.

1. As used herein, the term "Contractor" means a person or entity who has any contract or lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the Contractor has retained or expects to retain with respect to the contract or lease. In particular, the Contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

B. Certification

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: JUP792.B Garfield Community Center Carpet

Specification, loan or other Identifying number: B09684210A

2. Name of Contractor: F.H. Paschen/SN Nielsen

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

NAME	BUSINESS ADDRESS	MBE WBE or Non	RELATIONSHIP (attorney, lobbyist, subcontractor, etc.)	FEE(indicate whether paid or estimated) \$
GABES INSTALLATION SERVICES	3130 N. Elston Ave. Chicago, IL 60618	MBE	Subcontractor	1,030.00

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED

4. The Contractor understands and agrees that the City may rely on the information provided herein and that providing any false, incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease.
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive Order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

Signature

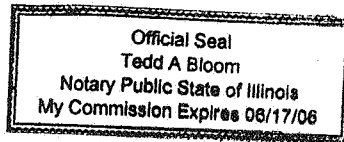
Name (type or print)

Date

Title

Subscribed and sworn to before me
this 5th day of May 2004

Notary Public Signature





City of Chicago
Richard M. Daley, Mayor

Department of General Services

Michael C. McCue
Commissioner

Suite 3700
30 North LaSalle Street
Chicago, Illinois 60602-2586
(312) 742-3124
(312) 744-9883 (FAX)

<http://www.cityofchicago.org>

12 April 2004

Mr. Eric J. Griggs
Chief Procurement Officer
Department of Procurement Services
City Hall, Room 403
121 North LaSalle Street
Chicago, IL 60602

Attention: Dale Hillerman
City JOC Manager

Re: JOC Project Number: JUP792.B
Project Title: Assistance Centers - Garfield
Address: Garfield Community Center
10 S. Kedzie Ave.
Estimated Cost: \$ 4,000.00
Specification #: B09684210A
Funding Source: 95-871-53-2005-0155-0160

Dear Mr. Griggs:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Ivan Hansen at 742-1336 and all other inquiries to Staci-Rae Bixler at 744-1636.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Michi E. Peña
Commissioner of General Services

APPROVED:

Eric J. Griggs
Chief Procurement Officer

Approved:

James Chronis
Nicholas Ahrens
Mary Capecci
Gerald McGleam





**THE DEPARTMENT OF GENERAL SERVICES
JOC APPROVAL LETTER**

UTILIZING JOC FOR CITY CONSTRUCTION PROJECTS

For all proposed JOC projects, please complete items 1 and 2 below. As appropriate, complete items 3, 4 and 5. Attach to MOA (JOC Approval Letter)

JOC #: *JUP792.B*
Project #: *Y-4-005*
Project Name: *Assistance Centers - Garfield Center*
Project Location: *10 S. Kedzie*

- 1. Please describe the major features of this project:**

Provide labor and material to install blinds, and section of larger rooms.

- 2. Please explain why this project could not be bid using the City's traditional bid process and the need to use JOC procurement system:**

Time constraints and working with DGS forces. Traditional Bid would impede this process.

- 3. If this project is a one trade project, please provide additional explanation of why it would be in the City's best interest to do the project under JOC.**

N/A

- 4. If it is anticipated that over 25% of the project will consist of Non-Prepriced Items, provide an explanation on why JOC should be used instead of a city-wide term agreement:**

None anticipated at this time. All items contained in the unit price book.

- 5. If some elements of the proposed JOC project scope of work are covered by City Term Agreements, list the elements that should be removed from the JOC project. Attach additional pages if needed.**

No term agreement in place at this time.