

## Release Summary Sheet

**Contract (PO) Number:** 14256

**Release Number:** 147

**Specification Number:** 51729

**Name of Contractor:** CITY LIGHTS LTD/ZSL ELECTRIC

**City Department:** OFFICE OF EMERGENCY COMMUNICATION

**Title of Contract:** Job Order Contract for Bureau of Electricity

**Dollar Amount of Release:** \$14,495.90

**Release Description:** JOC FOR REGULAR AND EMERGENCY REPAIRS

**Procurement Services Contact Person:** BYRON WHITTAKER

**Vendor Number:** 50528021

**Submission Date:**

**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

**SUBJECT TO SUBCONTRACTOR CERTIFICATION**

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
6/30/2010	14256	147	51729	50528021	A		1

**DELIVER TO:** 58-058

058- OEC1345  
1345 W. MADISON

Chicago, IL 60607

**ORDERED FROM:**

CITY LIGHTS LTD/ZSL ELECTRIC  
9993 VIRGINA AVE (EFT)

CHICAGO RIDGE, IL 60415

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

**CONTACT:** 6-9467

**PO DESCRIPTION:** Job Order Contract for Bureau of Electricity

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 14256

THIS PURCHASE IS FOR DEPARTMENT: 58 - OFFICE OF EMERGENCY COMMUNICATION

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST																							
1	1	96842 JOC FOR REGULAR AND EMERGENCY REPAIRS REQ# 51089; J07-803A; OEMC USING CITY LIGHTS CONTRACT; PO# 14256	14,495.90	USD	1.00	14,495.90																							
<table border="1"> <thead> <tr> <th>Dist</th> <th>BFY</th> <th>FUND</th> <th>COST CTR</th> <th>APPR</th> <th>ACCNT</th> <th>ACTV</th> <th>PROJECT</th> <th>RPT CAT</th> <th>GENRL</th> <th>FUTR</th> <th></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>010</td> <td>0100</td> <td>0584105</td> <td>0140</td> <td>220140</td> <td>0000</td> <td>00000000</td> <td>000000</td> <td>00000</td> <td>0000</td> <td>14,495.90</td> </tr> </tbody> </table>						Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR		1	010	0100	0584105	0140	220140	0000	00000000	000000	00000	0000	14,495.90
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR																			
1	010	0100	0584105	0140	220140	0000	00000000	000000	00000	0000	14,495.90																		
<b>SHIPMENT TOTAL:</b>						<b>14,495.90</b>																							

**RELEASE TOTAL: 14,495.90**

APPROVAL:

SIGNATURE

DATE

SIGNATURE

DATE

*[Handwritten Signature]*  
\_\_\_\_\_  
*RS 824*

*Jim Call* 7.30.10  
\_\_\_\_\_  
DATE

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.

Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.





City of Chicago  
Richard M. Daley, Mayor

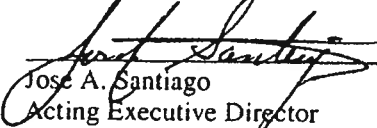
Office of Emergency Management  
and Communications

1411 West Madison Street  
Chicago, Illinois 60607-1809  
(312) 746-9111  
(312) 746-9120 (FAX)

http://www.cityofchicago.org

**MEMORANDUM**

**To:** Jamie L. Rhee, Chief Procurement Officer  
Department of Procurement Services

**From:**  4-2-10  
Jose A. Santiago  
Acting Executive Director  
Office of Emergency Management and Communications

**Re:** Blanket Memorandum of Authorization  
PO 14256  
City Lights, Ltd/ZSL Electric

**Date:** April 2, 2010

The Office of Emergency Management (OEMC) has been approved to use PO 14256: City Lights/Ltd/ZSL Electric under the Bureau of Electricity's (BOE) JOC contract. OEMC was approved to use BOE's JOC contract for the following:

- Joint OEMC/CPD Camera Surveillance program
- Fire Alarm Box Installation and Connectivity Program

All of the work for these projects is similar in scope and cost that BOE has under their JOC requirements.

OEMC is submitting a Memorandum of Authorization (MOA) for all new construction work done under this contract. It would be redundant and unnecessary to submit an individual MOA for each project.

We request that this MOA, with the following Attachment A, be sufficient for all emergency work done utilizing the BOE JOC contract. We propose that for each project, this MOA will be included in the Sub Order Release Package to DPS.

Please see Attachment A for additional details regarding the program.

If you concur with our recommendation, please sign below and return. Thank you.

APPROVED

  
Jamie Rhee  
Chief Procurement Officer

Date

4/2/10

2010 APR -2 PM 2:49





## Office of Emergency Management and Communications

### Attachment A

#### Utilizing JOC For City Construction Projects

Project Number: \_\_\_\_\_ Department: OEMC  
Project Manager: Frank Kelly Telephone #: (312) 746-4414

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5. Attach to MOA (JOC Approval Letter)

**1. Please describe the major features of this project.**

The scope of this project is to complete non-emergency installation and repair of OEMC infrastructure citywide. OEMC infrastructure consists: installing and repairing conduit, installing and repairing various size duct packages, installing and repairing manholes, installing and repairing foundations.

**2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.**

By using the JOC process, the time required is much less than the traditional bid process. The reason OEMC needs the JOC Procurement system is because we do not have personnel or proper equipment to complete this type of underground work.

**3. If the project is a one trade project, please provide additional explanation of why it would be in the city's best interest to do the project under JOC:**

This is a one trade project but OEMC does not have the manpower to complete this task along with all other tasks

**4. If it is anticipated that over 25% of the project will consist of Non-priced items, please provide an explanation on why JOC should be used.**

This project will be priced fully by the JOC contractor

**5. If some elements of the proposed JOC project scope of work are covered by city term agreements, explain why they are included in this JOC project instead of being procured through the term agreements.**

No elements are covered under city term agreement



City of Chicago  
Richard M. Daley, Mayor

Office of Emergency Management  
and Communication

José A. Santiago  
Executive Director

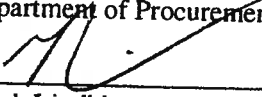
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## MEMORANDUM

**To:** Jamie L. Rhee, Chief Procurement Officer  
Department of Procurement Services

**Attn:** Byron Whittaker, Construction Management  
Department of Procurement Services

**From:**   
Frank Lindbloom, Deputy Director  
The Office of Emergency Management and Communications

**Re:** Continuity of JOC Projects  
City Lights, Ltd./ZSL Electric  
PO 14256

**Date:** August 13, 2010

The Office of Emergency Management and Communications (OEMC) currently uses the Bureau of Electricity's (BOE) Job Order Contract (JOC) with City Lights, Ltd./ZSL Electric, PO 14256.

OEMC's Internal Secure Communications Network (ISCN), uses the JOC system to support the continuity of the following public safety programs:

- Joint OEMC/CPD Camera Surveillance
- Fire Alarm Box Installation and Connectivity (CFD fire houses, schools, other critical facilities)

There have been some delays in project implementation due to various factors, including staff changeover and different program processes by OEMC and DPS. This caused delays from the time the project was executed to the time the project was signed off.

However, under the leadership of Frank Kelly and the ISCN team, OEMC's use of this contract is running smoothly with no delays.

We respectfully request DPS approve the necessary paperwork, per Carolyn Johnson, to continue the seamless project process.

If you need further information, please contact Frank Kelly at 746.4414.

Thank you for your attention to this matter.

Cc: Christine Kane, OEMC  
Frank Kelly, OEMC  
Rosemary McDonnell, OEMC

