

Release Summary Sheet

Contract (PO) Number: 15038

Release Number: 35

Specification Number: 51701

Name of Contractor: LEOPARDO COMPANIES, INC

City Department: DEPT OF GENERAL SERVICES

Title of Contract: DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT
REHABILITATION OF CITY FACILITIES

Dollar Amount of Release: \$21,483.03

Release Description: GENERAL CONSTRUCTION-PUBLIC WORKS RELATED

Procurement Services Contact Person: LYLIANIS RODRIGUEZ

Vendor Number: 1064375

Submission Date:

**CITY OF CHICAGO
BLANKET RELEASE**

Original (Department)

SUBJECT TO SUBCONTRACTOR CERTIFICATION

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
8/5/2010	15038	35	51701	1064375	A		1

DELIVER TO: 38-038

038-0030
30 N. LA SALLE ST.
ROOM 3700

Chicago, IL 60602-2500

ORDERED FROM:

LEOPARDO COMPANIES, INC
5200 PRAIRIE STONE PARKWAY
(EFT)

HOFFMAN ESTATES, IL 60192

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

CONTACT: LEE: 2-3987
PO DESCRIPTION: DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

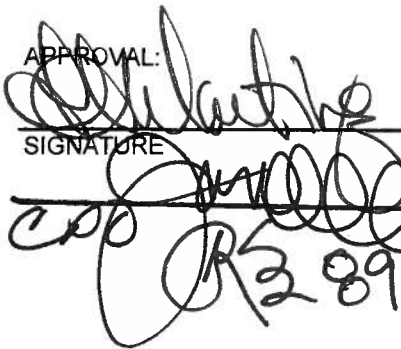
THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 15038

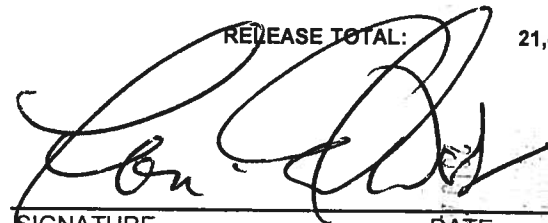
THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST
1	1	96842 GENERAL CONSTRUCTION-PUBLIC WORKS RELATED	21,483.03	USD	1.00	21,483.03
REQ# 51540; LEO-10-026.A; ALTEGELD GARDEN LIBRARY; N-10-005; ANDROS; NO CIP						
		Dist BFY FUND COST CTR APPR ACCNT ACTV PROJECT RPT CAT GENRL FUTR				
		1 010 0403 0912005 8130 220540 0000 90219151 000000 00000 0000				21,483.03
SHIPMENT TOTAL:						21,483.03

RELEASE TOTAL: 21,483.03

APPROVAL:  8/6/10
SIGNATURE DATE

 8-6-10
SIGNATURE DATE

8-6-10 11:27

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order. Submit the original invoice to the department referenced above. Mark all packages and papers with the purchase number. Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase. This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



City of Chicago
 Department of General Services
 30 North LaSalle Street
 Chicago, IL 60602

To: Department of General Services

Date: July 21, 2010

Sub-Order Total: 21,483.03

Disclosure of Retained Parties

A. Definitions and Disclosure Requirements

1. As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement Providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons Whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administration action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

B. Certification

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: LEO-10-026.A Altgeld Shelving
 Specification, loan or other identifying number: 15038 (2)

2. Name of Contractor: Leopardo Companies, Inc.

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

Name	BUSINESS ADDRESS	MBE WBE or Non	RelationShip (attorney, lobbyist, subcontractor, etc.)	FEE (indicate whether paid or estimated) \$
Meilahn Manufacturing Company	5900 W. 65th Street Chicago, IL, 60638	Non	Subcontractor	\$19,300.00 Est.
Leopardo Companies, Inc.	333 West Wacker Drive Suite 250	Non	Subcontractor	\$2,183.03 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED _____

4. The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.



 Signature

Michael Carlson

 Name (Type or Print)

7/29/2010

 Date

Project Manager

 Title

Subscribed and sworn to before me

this 21st day of July
Tamara L Kilty

 Notary Public Signature





The Department of General Services

Reason why the MOA differs from the Sub Order

Project No: LEO-10-026.A

Altegeld Gardens Library Shelving

1. The Sub Order amount differs from the MOA estimate for the following reasons:

Additional shelves added per a change order for the Algeld branch, per Mort Coburn's CPL request.



City of Chicago
Richard M. Daley, Mayor
 Department of General Services

Judy D. Martinez
 Commissioner

Suite 300
 30 North LaSalle Street
 Chicago, Illinois 60602-2586
 (312) 742-3124
 (312) 744-9883 (FAX)
<http://www.cityofchicago.org>

July 07 2010

Ms. Jamie L. Rhee
 Chief Procurement Officer
 Department of Procurement Services
 City Hall, Room 403
 121 North LaSalle Street
 Chicago, IL 60602

Attn: Carolyn Johnson
JOC Manager

Re: JOC Project Number: LEO-10-026.A / N-10-005
Project Title: Altegeld Gardens Library Shelving
Address: 902 E. 133 rd Place
Estimated Cost: 20,000.00
Specification Number: 51701
Funding Source: 010-0403-0912005-8130-220000-0000-902
 19151 *220540*
7/9/10

Dear Ms. Rhee:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Art Andros at (312) 742-3858 and all other inquiries to Lori Edwards at 744-8525

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Judy D. Martinez

 Judy D. Martinez
 Commissioner

APPROVED:

Jamie Rhee

 Jamie L. Rhee
 Chief Procurement Officer *713*

Approved:

Thomas W. Vukovich *TV*

 Lori Edwards *LE*

 Arthur Andros *A.A.*

2010 JUL 12 PM 2:09





Fed Aid / Proj # **90219**

Start Date **24-MAR-2010**

Total Budget **275,000.00**

Cost Center **P912005**

End Date

Encumbered **75,401.78**

Fund **0403**

Status Flag **A**

Expended **0.00**

Description **ALTGELD BRANCH LIBRARY**

Funds Available **199,598.22**

Project	Appr	BFY	Description	Budget Amt	Total Encumbrance	Exp. Amt	Funds Available
90219102	8131	010	NEW LINE	105,000.00	73,892.78	0.00	31,107.22
90219111	8133	010	NEW LINE	35,000.00	1,509.00	0.00	33,491.00
90219151	8130	010	NEW LINE	100,000.00	0.00	0.00	100,000.00
90219291	8132	010	NEW LINE	35,000.00	0.00	0.00	35,000.00



DEPARTMENT OF GENERAL SERVICES
Bureau of Architecture, Engineering & Construction Management
JOB ORDER CONTRACT (JOC)
PRE-CONSTRUCTION FUNDING APPROVAL

User Dept: Chicago Public Library Date: July 07, 2010

Originator: Art Andros Phone: (312) 742-3858

Project Number: LEO-10-026.A / N-10-005

Project Name: Altegeld Gardens Library Shelving

Project Scope: Purchase and install library shelving.

Location/Address: 902 E. 133 rd Place

Justification: _____

Est. Project Budget: \$-20,000.00

CIP #: _____

Funding Strips: 010-0403-0912005-8130-220000-0000-90219151

Funding Verified By: *Lon Elward* Date: 7-9-10

Can this request be completed by one of the following:

- | | | | | | |
|---|-----------------|-----|--------------------------|----|-------------------------------------|
| 1 | In-House Trades | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 2 | Term Contract | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 3 | Competitive Bid | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |

If No, for any of the above please explain:

APPROVED:

Thomas W. Vukovich

Thomas W. Vukovich, City Architect

7/9/10

Date

Judy D. Martinez

Judy D. Martinez, Commissioner

7/12/10

Date

Andros, Arthur

From: Sandra Scamardi [sscamardi@chipublib.org]
Sent: Thursday, June 24, 2010 4:37 PM
To: Andros, Arthur; Barbara Rosado; MCarlson@leopardo.com; mmfg1@aol.com
Cc: Kellner Ligammari, Maria
Subject: RE: Altgeld Shop Drawing Approval - change of funding strip

Hi Art,

Sorry... We need to change the funding strip for the whole project. I am told that all of the Juvenile shelving funding should be coming out of the line below:

010 | 0403 | 0912005 | 8130 | 220000 | 0000 | 90219151 |


And not

010	0403	0912005	8131	220000	0000	90219102
-----	------	---------	------	--------	------	----------

I apologize for the inconvenience.

Sandra Scamardi, CPPB
Contracts Administrator

Chicago Public Library | Contracts Administration
 400 S. State Street
 Chicago, Illinois 60605
 312.747-4269 (voice) |
sscamardi@chipublib.org

 Please consider the environment before printing this e-mail.

From: Andros, Arthur [mailto:arthur.andros@cityofchicago.org]
Sent: Wednesday, June 23, 2010 12:31 PM
To: Barbara Rosado; MCarlson@leopardo.com; mmfg1@aol.com
Cc: Maria Kellner Ligammari; Sandra Scamardi
Subject: RE: Altgeld Shop Drawing Approval

Thanks

-----Original Message-----

From: Barbara Rosado [mailto:brosado@chipublib.org]
Sent: Wednesday, June 23, 2010 12:06 PM
To: Andros, Arthur; MCarlson@leopardo.com; mmfg1@aol.com
Cc: Kellner Ligammari, Maria; Sandra Scamardi
Subject: Altgeld Shop Drawing Approval

All,

Please see attached document from Morton Coburn.

Thank You

Barbara Rosado
 Library Building Programs

This e-mail, and any attachments thereto, is intended only for use by the addressee(s) named herein and may contain legally privileged and/or confidential information. If you are not the intended recipient of this e-mail (or the person responsible for delivering this document to the intended recipient), you are hereby notified that any dissemination, distribution, printing or copying of this e-mail, and any attachment thereto, is strictly prohibited. If you have received this e-mail in error, please respond to the individual sending the message, and permanently delete the original and any copy of any e-mail and printout thereof.

6/24/2010



**The Department of General Services
Attachment A**

Utilizing JOC For City Construction Projects

The Phillis Wheatley Center - Altegeld Gardens Library
902 E. 133 rd Place

Project No: LEO-10-026.A

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5. Attach to MOA (JOC Approval Letter)

1. Please describe the major features of this project.

Purchase and install library shelving consists of low shelving and pre school collection shelving.

2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.

The urgency of the work and no term contract to handle this type of condition.

3. If the project is a one trade project, please provide an explanation of why it would not be in the city's best interest to do the project using DGS trades or existing term agreements.

Multiple trades.

4. If it is anticipated that over 25% of the project will consist of Non Pre-Priced items, please provide an explanation on why JOC should be used.

N/A

5. If some elements of the proposed JOC Project scope of work are covered by city term agreements, these elements should be removed from the JOC Project.

N/A

6. Why Contractor was Selected?

Per memo included from Chief Procurement Officer dated December 28, 2009.



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services


Jamie L. Rhee
Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-0010 (FAX)
(312) 744-2949 (TTY)
<http://www.cityofchicago.org>

Date: December 28, 2009

To: Mark Maloney
First Deputy Commissioner
Department of General Services (DGS)

Attn.: Mary Capecci
Deputy Commissioner
DGS

From: 
Jamie L. Rhee
Chief Procurement Officer

Subject: DGS's Criteria for Job Order Contract (JOC) Contractor
Selection Consideration

The Department of Procurement Services (DPS) has reviewed DGS response for the above referenced subject. As a result, this office is requesting DGS to continue for all future JOC requests to address in your Memorandum of Authorization and applicable attachments the following regarding JOC work assignments: 1. Equity, 2. Clarity, and 3. Deviations of JOC work assignments.

Additionally, DGS is required to;

1. Assign all future JOC work for your existing JOC agreements to two (2) JOC contractors, (Paul Borg Construction and Leopardo Companies, Inc. to achieve equity in work distribution.
2. Prepare all future JOC Memorandum of Authorization (MOA) with an "Attachment A" detailing reason (s) used to determine JOC project assignments.
3. Provide a written justification as part of the "Attachment A" when circumstances requires deviation with compliance for items 1 & 2 above.
4. Work with this office and the JOC Consultant to develop written specification documents for the re-bid of DGS's existing JOC agreements documents that complements the Department practices of trade specific and project expertise JOC work assignments.

Thank you for your assistance. Please contact Richard E. Butler, 1st Deputy Procurement Officer, at 312-742-4500 or Byron Whittaker at 312-744-4926 if you have any questions.

JLR/REB/BW/bw

Cc: J. Martinez, Commissioner, DGS
R. Butler, First Deputy Procurement Officer, DPS
A. Andros, DGS
B. Whittaker, DPS

