



**DEPARTMENT OF PROCUREMENT SERVICES  
NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION**

Complete this cover form and the **Non-Competitive Procurement Application Worksheet** in detail. Refer to the page entitled "Instructions for Non-Competitive Procurement Application" for completing this application in accordance with its policy regarding NCRB. Complete "other" subject area if additional information is needed. Subject areas must be fully completed and responses merely referencing attachments will not be accepted and will be immediately rejected.

Department	Originator Name	Telephone	Date	Signature of Application Author
CHICAGO PUBLIC LIBRARY	SANDRA SCAMARDI	7-4269	12/23/13	
Contract Liaison	Email Contract Liaison	Telephone		
Sandra Scamardi/	sscamardi@chipublib.org	7-4269		

**List Name of NCRB Attendees/Department**

Maria Kellner Ligammari  
Sandra Scamardi  
Kathryn Ludwig

Request NCRB review be conducted for the product(s) and/or service(s) described herein.

Company: Maintenance, Parts and Repairs for 3M Library Theft Detection and Related System

Contact Person:	Phone:	Email:
SANDRA SCAMARDI/MARIA LIGAMMARI	7-4269-7-4290	sscamardi@chipublib.org/ligammari@chipublib.org

Project Description: Maintenance, Parts and Repairs for 3M Library Theft Detection and Related System

**This is a request for:**

New Contract

Amendment / Modification

**Contract Type**

**Type of Modification**

Blanket Agreement Term: 60 (# of mo)

Time Extension       Vendor Limit Increase       Scope Change

Standard Agreement

Contract Number: \_\_\_\_\_

Specification Number: \_\_\_\_\_

Modification Number: \_\_\_\_\_

<b>Department Request Approval</b>	<b>Recommended Approval</b>
DATE: 12/23/13	DATE: FEB 11 2014
DEPARTMENT HEAD OR DESIGNEE	BOARD CHAIRPERSON
PRINT NAME: Maria Kellner Ligammari	PRINT NAME: Rick Butler

**(FOR NCRB USE ONLY)**

Recommend Approval/Date: 2-11-14

Return to Department/Date: \_\_\_\_\_

Rejected/Date: \_\_\_\_\_

*NO OK 2/11/14*

Approved       Rejected

CHIEF PROCUREMENT OFFICER \_\_\_\_\_ DATE \_\_\_\_\_



**DEPARTMENT OF PROCUREMENT SERVICES  
NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION  
JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT WORKSHEET**

All applicable information on this worksheet must be addressed using each question found on the "Instructions for Non-Competitive Procurement Application" in this application.

**Justification for Non-Competitive Procurement Worksheet**

**PROCUREMENT HISTORY**

- 1- The Chicago Public Library (CPL) owns 3M theft detection systems at all 80 locations that require on-going maintenance. 3M theft detection systems prevents unauthorized removal and theft of items protected with Tattle-Tape™ Security Strips/Markers by sounding an alarm.  
  
3M Theft Detection Systems are exclusively maintained by 3M. CPL researched other options, however provided all CPL Theft Detection Systems are manufactured by 3M and have to be maintained exclusively by 3M, there is no other option but to request a non-competitive procurement
  
- 2- This is a first time requirement. Historically these systems were purchased by the General Contractor when a branch is constructed and has a warranty of one year. After the one year warranty expires, CPL has been paying for maintenance service via direct voucher. Throughout the years, CPL has purchased replacement systems when needed, through existing city contract.
  
- 3- Provided the nature of the requirement and the fact that 3M Theft Detection Systems can only be by maintained by 3M and DecisionOne, no other sources were contacted. CPL did not find any existing 3M maintenance contracts with other entities and agencies.
  
- 4- Provided the nature of the requirement and the fact that 3M Theft Detection Systems can only be by maintained by 3M and DecisionOne, no other sources were contacted. CPL did not find any existing 3M maintenance contracts with other entities and agencies.
  
- 5- In the future (when CPL's budget allows for it and the requirements are defined), CPL intends to solicit bids for the purchase of Library Theft Detection Systems (no brand specified) that would allow for greater competition and therefore competitive pricing. This strategy may allow CPL to avoid a non-competitive procurement for non-3M theft detection systems maintenance with a vendor that may allow non-proprietary maintenance, or maintenance through several providers. The current 3M equipment maintenance will always be proprietary therefore future requests will be made for non-competitive bid.
  
- 6- Competitive bidding on the equipment is possible however competitive bidding of the maintenance is not a given as brand specific equipment often requires maintenance by certified technicians in a particular brand.

**ESTIMATED COST**

- 1- The total cost estimate is \$577,982.20 over 5 years. The funding source is corporate funds 013-0346-0912005-0162-200162.
  
- 2- The cost for the first two (2) years will be fixed at \$88,991.11, annually. At the end of year 2, the contactor will increase the service agreement pricing by 3% based on the inventory the Chicago Public Library will hold as of the first day of year 3. This pricing will then be fixed for the remaining thirty-six (36) months. In addition CPL anticipates some installation and de-installation charges based on an hourly rate of \$250.00 and a call out charge of \$325.00. For



**DEPARTMENT OF PROCUREMENT SERVICES  
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JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT WORKSHEET**

new equipment that will be acquired during the term of the maintenance contract, CPL wants to ensure that the new equipment will be also covered under the maintenance contract upon the one warranty expiration.

3- see attachment

4- The contractor has no substantial dollar investment in the original design, nor does the City, however the City has a major investment in the existing equipment itself and replacing it in order to allow for competitive bidding would require a substantial outlay of money.

5- CPL negotiated a 35% discount with 3M for an annual maintenance service agreement that will include the 3M theft detection gates as well as the sensitizers and re-sensitizers. In addition CPL negotiated with 3M to restore all exiting equipment to its optimal functioning condition.

**SCHEDULE REQUIREMENTS**

1- There are no particular schedule requirements. Upon award of the contract, 3M will visit every location and assess the equipment and restore to its optimal functioning condition as necessary. Maintenance service calls will be placed by Library personnel when required.

2- Not applicable to this project.

3- Not applicable to this project.

4- Not applicable to this project.

**EXCLUSIVE OR UNIQUE CAPABILITY**

1- CPL does not contemplate hiring a professional service consultant.

2- Service support for 3M Library Systems equipment can only be provided through 3M and their on-site provider, DecisionOne Corporation. Service calls are placed by calling 3M Customer Service. Software support is provided by 3M and on-site support is provided by factory trained technicians from DecisionOne dispatched by 3M Company.

3- 3M business is set up such as service support for 3M Library Systems equipment can only be provided through 3M and their on-site provider, DecisionOne Corporation.

4- Not applicable to this project.

5- 3M business is set up such as service support for 3M Library Systems equipment can only be provided through 3M and their on-site provider, DecisionOne Corporation.

6- 3M will not be providing products or equipment under this contract, only maintenance.



**DEPARTMENT OF PROCUREMENT SERVICES  
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JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT WORKSHEET**

7- Competition is precluded based on proprietary maintenance services provided by DecisionOne Corporation.

8- 3M business is set up such as service support for 3M Library Systems equipment can only be provided through 3M and their on-site provider, DecisionOne Corporation. DecisionOne operates within 3M. Software support is provided by 3M and on-site support is provided by factory trained technicians from DecisionOne dispatched by 3M Company.

OTHER

No Stated Goals were approved by the Compliance unit at the Department of Procurement Services.

**Maintenance, Parts and Repairs for 3M Library Theft  
Detection and Related Systems**

**ESTIMATED COST**

3-

CODE	MAINTENANCE SERVICE, PARTS, AND REPAIR FOR 3M LIBRARY SYSTEMS	UOM	Quantity	Price	Extended Price
9394810040	LIBRARY MACHINES MAINTENANCE AND REPAIR - MAINTENANCE SERVICE, PARTS AND REPAIRS FOR 3M LIBRARY SYSTEMS YEARS 1 AND 2	Yr	2	\$ 88,991.10	\$ 177,982.20
9394810050	LIBRARY MACHINES MAINTENANCE AND REPAIR - MAINTENANCE SERVICE, PARTS AND REPAIRS FOR 3M LIBRARY SYSTEMS YEARS 3 THROUGH 5	Yr	3	\$ 95,000.00	\$ 285,000.00
9624606100	INSTALLATION SERVICES - INSTALL-REMOVAL CALL OUT CHARGE FOR THEFT DETECTION SYSTEMS	USD	200	\$ 325.00	\$ 65,000.00
9624606110	INSTALLATION SERVICES - INSTALL-REMOVAL SERVICES FOR THEFT DETECTION SYSTEMS - HOURLY LABOR	Hr	200	\$ 250.00	\$ 50,000.00
<b>Total</b>					<b>\$ 577,982.20</b>



## DEPARTMENT OF PROCUREMENT SERVICES NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION INSTRUCTIONS FOR NON-COMPETITIVE PROCUREMENT APPLICATION

### INSTRUCTIONS FOR PREPARATION OF NON-COMPETITIVE PROCUREMENT APPLICATION

If a City Department has determined that the purchase of supplies, equipment, work and/or services cannot be done on a competitive basis, a justification must be prepared on this "Justification for Non-Competitive Procurement Application" in which procurement is requested on a or non-competitive basis in accordance with 65 ILCS 5/8-10-4 of the Illinois Compiled Statutes. Using this instruction sheet, all applicable information must be addressed on the worksheet. The information provided must be complete and in sufficient detail to allow for a decision to be made by the Non-Competitive Procurement Review Board. For Amendments, Modifications, describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change.

Attach a DPS Checklist and any other required documentation; the Board will not consider justification with incomplete information documentation or omissions.

#### PROCUREMENT HISTORY

1. Describe the requirement and how it evolved from initial planning to its present status.
2. Is this a first time requirement or a continuation of previous procurement from the same source? If so, explain the procurement history.
3. Explain attempts made to competitively bid the requirement (attach copy of sources contacted).
4. Describe in detail all research done to find other sources; list other cities, companies in the industry, professional organizations contacted. List periodicals and other publications used as references.
5. Explain future procurement objectives. Is this a one-time request or will future requests be made for doing business with the same source?
6. Explain whether or not future competitive bidding is possible. If not, explain in detail.

#### ESTIMATED COST

1. What is the estimated cost for this requirement or for each contract, if multiple awards are contemplated? What is the funding source?
2. What is the estimated cost by fiscal year?
3. Explain the basis for estimating the cost and what assumptions were made and/or data used (i.e., budgeted amount, previous contract price, current catalog or cost proposal from firms solicited, engineering or in-house estimate, etc.)
4. Explain whether the proposed Contractor or the City has a substantial dollar investment in original design, tooling or other factors which would be duplicated at City expense if another source was considered. Describe cost savings or other measurable benefits to the City which may be achieved.
5. Explain what negotiation of price has occurred or will occur. Detail why the estimated cost is deemed reasonable.

#### SCHEDULE REQUIREMENTS

1. Explain how the schedule was developed and at what point the specific dates were known.
2. Is lack of drawings and/or specifications a constraining factor to competitive bidding? If so, why is the proposed Contractor the only person or firm able to perform under these circumstances? Why are the drawings and specifications lacking? What is the lead time required to get drawings and specifications suitable for competition? If lack of drawings and specifications is not a constraining factor to competitive bidding, explain why only one person or firm can meet the required schedule.
3. Outline the required schedule by delivery or completion dates and explain the reasons why the schedule is critical.
4. Describe in detail what impact delays for competitive bidding would have on City operations, programs, costs and budgeted funds.

#### EXCLUSIVE OR UNIQUE CAPABILITY

1. If contemplating hiring a person or firm as a Professional Service Consultant, explain in detail what professional skills, expertise, qualifications, and/or other factors make this person or firm exclusively or uniquely qualified for the project. Attach a copy of the cost proposal, scope of services, and **Temporary Consulting Services Form**.
2. Does the proposed firm have personnel considered unquestionably predominant in the particular field?
3. What prior experiences of a highly specialized nature does the person or firm exclusively possess that is vital to the job, project or program?
4. What technical facilities or test equipment does the person or firm exclusively possess of a highly specialized nature which is vital to the job?
5. What other capabilities and/or capacity does the proposed firm possess which is necessary for the specific job, project or program which makes them the only source who can perform the work within the required time schedule without unreasonable costs to the City?
6. If procuring products or equipment, describe the intended use and explain any exclusive or unique capabilities, features and/or functions the items have which no other brands or models, possess. Is compatibility with existing equipment critical from an operational standpoint? If so, provide detailed explanation?
7. Is competition precluded because of the existence of patent rights, copyrights, trade secrets, technical data, or other proprietary data (attach documentation verifying such)?
8. If procuring replacement parts and/or maintenance services, explain whether or not replacement parts and/or services can be obtained from any other sources? If not, is the proposed firm the only authorized or exclusive dealer/distributor and/or service center? If so, attach letter from manufacturer on company letterhead.

#### MBE/WBE COMPLIANCE PLAN

- \* All submissions must contain detailed information about how the proposed firm will comply with the requirements of the City's Minority and Women Owned Business program. All submissions must include a completed C-1 and D-1 form, which is available on the Procurement Services page on the City's intranet site. The City Department must submit a Compliance Plan, including details about direct and indirect compliance.

#### OTHER

1. Explain other related considerations and attach all applicable supporting documents, i.e., an approved "ITGB Form" or "Request For Individual Hire Form".

#### REVIEW AND APPROVAL

**This application must be signed by both Originator of the request and signed by the Department Head. After review and final disposition from the Board, this application will be signed by the Board Chairman. After review and final disposition from the Board, this form will be presented to the Chief Procurement Officer recommending approval.**







CHICAGO PUBLIC LIBRARY  
CITY OF CHICAGO

Date: February 4, 2014

To: Jamie L. Rhee  
Chief Procurement Officer

From: Brian Bannon   
Commissioner Chicago Public Library

Re: **PROCUREMENT REQUEST: NON-COMPETITIVE PROCUREMENT  
FOR A SIXTY (60) MONTH CONTRACT FOR MAINTENANCE  
SERVICE, PARTS, AND REPAIR SERVICE FOR 3M LIBRARY THEFT  
DETECTION AND RELATED SYSTEMS**

REQ: 84573  
SPEC: 119738

The Chicago Public Library (CPL) respectfully requests that a sixty (60) month non-competitive contract be awarded to 3M for the Maintenance Service, Parts, and Repair Service for 3M Library Theft Detection and Related Systems.

3M Theft Detection Systems prevents unauthorized removal and theft of items protected with Tattle-Tape™ Security Strips/Markers by sounding an alarm. CPL's collection of 5,000,000 items is protected by Tattle-Tape™ Security Strips/Markers. CPL owns 3M Theft Detection Systems at all 80 locations that require on-going maintenance. 3M Theft Detection Systems are exclusively maintained by 3M and its sole authorized service provider, 3M DecisionOne Corporation.

3M Theft Detection Systems have been the system of record since the inception of theft detection systems. Historically these systems were purchased throughout the years by the Public Building Commission, through the General Contractor when a branch is constructed. As older equipment became obsolete throughout the years, CPL purchased replacement systems when needed, through an existing city contract. Equipment has a warranty of one year. After the one year warranty expires, the equipment was then transferred to an annual maintenance agreement with 3M. The annual maintenance agreement was inclusive of parts and labor for a flat fee for all 300 individual pieces of equipment. CPL attempted to negotiate the annual maintenance agreement several times unsuccessfully and finally determined a time and materials arrangement for parts and labor would be more fiscally responsible, saving 50% annually for 2 years. CPL has been paying for maintenance service via direct voucher.



CPL worked with 3M for over 24 months on negotiating the terms and pricing for an annual maintenance agreement and negotiated a 30% discount from 3M's original quote. The cost for year one and two will be fixed at \$88,991.11 annually. At the end of year 2, the contactor will increase the service agreement pricing by 3% based on the inventory the Chicago Public Library will hold as of the first day of year 3. This pricing will then be fixed for the remaining thirty-six (36) months. In addition CPL anticipates some installation and de-installation charges based on an hourly rate of \$250.00 and a call out charge of \$325.00, as branch locations may close and equipment will be relocated. CPL estimates a total cost of the agreement will be \$577,982.20 over 5 years

As 3M equipment becomes obsolete, CPL intends to solicit bids for the purchase of Library Theft Detection Systems with no brand specified, that would allow for greater competition and therefore competitive pricing. This strategy may allow CPL to avoid a non-competitive procurement for non-3M theft detection systems maintenance with a vendor that may allow non-proprietary maintenance, or maintenance through several providers.

CPL has researched replacing the fleet of theft detection equipment and the minimum cost to replace the 3M Theft Detection Systems and related equipment throughout all 80 locations would be a minimum of \$1,000,000. Given the annual maintenance agreement is 9% of the cost to replace all of the equipment, it is fiscally prudent to continue to maintain the existing equipment than replacing the entire fleet. Provided the nature of the requirement and the fact that 3M Theft Detection Systems can only be by maintained by 3M and DecisionOne, CPL respectively requests your consideration for this non-competitive procurement.

Thank you for your attention to this request. If further information is required, please contact Maria Ligammari (312) 747-4290 or [ligammar@chipublib.org](mailto:ligammar@chipublib.org)

## DETAILED SPECIFICATIONS

### 1. SCOPE

The Contractor must provide Maintenance Service, Parts and Repair Service for 3M Library Theft Detection and Related Systems, to the Chicago Public Library, various locations, all in accordance with the terms and conditions of this specification.

### 2. INTENT

The Chicago Public Library intends to purchase 3M Library Systems Maintenance, Repairs and Replacement Parts for its existing equipment as well as for future equipment purchase for which the warranty expired.

### 3. TRADE NAMES

Boiler plate language.

### 4. MAINTENANCE AND REPAIRS OF EXISTING EQUIPMENT(SERVICE AGREEMENT YEAR 1 AND YEAR 2)

The Contractor's quote of \$88,991.11 for Maintenance Service, Parts and Repair Service for 3M Library Theft Detection and Related Systems is valid for twenty-four (24) months. It includes all labor, travel, service parts and replacement parts necessary to maintain the equipment in proper operating condition.

### 5. MAINTENANCE AND REPAIRS OF EXISTING EQUIPMENT (SERVICE AGREEMENT YEARS 3 THROUGH 5)

At the end of year 2, the contractor will increase the service agreement pricing by 3% based on the inventory the Chicago Public Library will hold as of the first day of year 3. This pricing will then be fixed for the remaining thirty – six (36) months.

### 6. MAINTENANCE AND REPAIRS OF NEW EQUIPMENT

As the Chicago Public Library acquires new 3M Library Theft Detection and Related Systems to replace existing, obsolete equipment or to install at new branch locations, the Contractor will include the said equipment in maintenance service agreement upon expiration of the new equipment one (1) year warranty.

### 7. SERVICE REQUIREMENTS

#### Parts and labor

The Contractor must provide 3M certified service technicians through DecisionOne, its exclusive maintenance and repair service provider for 3M Library Systems.

The Contractor must provide maintenance and repair service to cover the Chicago Public Library existing and functioning equipment as well as any future purchase upon warranty expiration.

The Contractor must respond to calls for Repair Services within four (4) business hours and execute the service within forty-eight (48) hours of receipt of a purchase order.

The Chicago Public Library must be able to place service calls (24) hours a day, seven (7) days a week, three hundred sixty five (365) days a year. Service must take place between the hours of 8:00 am and 5:30 pm. On occasion, the Contractor may be asked to provide service outside of those hours at no extra cost. The Contractor must coordinate with the branches when service will take place.

Service parts must be furnished on an exchange basis and must be new parts or parts of equal quality.

**Software**

The Contractor must furnish over-the-phone free software support and remote troubleshooting of the 3M software specified in this agreement as well as updates necessary to maintain the 3M software

The Contractor must provide software configuration modifications deemed necessary to maintain the 3M software in good working order for the application required by the Chicago Public Library.

The Chicago Public Library must be able to make software support calls twenty-four (24) hours a day, seven (7) days a week, three hundred sixty five (365) days a year.

**8. CONTRACTOR'S RESPONSIBILITIES**

The Contractor's personnel must exercise safe and sound-business practices with the skill, care and diligence normally shown by professionals employed in the type of work required under this Contract.

**Characters of workers**

The Contractor must employ only competent and efficient employees, and whenever, in the opinion of the Commissioner of the Chicago Public Library or authorized representative, any employee is careless, incompetent, obstructs the progress of the work, acts contrary to the instructions or conduct themselves improperly, the Contractor must, upon the request of the Commissioner of the Chicago Public Library or authorized representative, remove the employee from the work and must not employ such employee again for the work under this Contract, except with the written consent of the Commissioner of the Chicago Public Library or authorized representative. The Contractor must not permit any person to enter the City facility or property while under the influence of intoxicating liquors or illegal drugs or contraband. The Contractor must not permit obnoxious behavior, or possession or consumption of alcoholic beverages or illegal drugs or contraband anywhere on the site of any work to be performed under this Contract.

**Supervisor**

Supervisory personnel must be present on the work site at all times while work is being performed.

Supervisory personnel must promptly execute all orders or directions from the Commissioner of the Chicago Public Library or authorized representative whether the work is being performed by the Contractor or its Subcontractor.

**Uniforms**

The Contractor's employees must wear suitable uniforms during the time they are on duty on any City property.

The Contractor's employees must wear an identification badge at all times while on duty on any City property.

**Use of City facilities**

The Contractor must inform the Commissioner of the Chicago Public Library or authorized representative of the use of City facilities, such as telephones.

**9. CLEAN UP**

When making on-site installation, the Contractor must, during the progress of the work, remove and dispose of all materials and the resultant debris on a daily basis and keep the work site(s) and adjacent premises in a clean condition satisfactory to the City. Upon completion of the work, the Contractor must remove all materials, tools and machinery and restore the site to the same general condition that existed prior to the commencement of its operation.

**10. PUBLIC CONVENIENCE**

All work performed under this Contract must be so conducted as to cause a minimum, amount of dust, noise and inconvenience to the normal activities of the facility or the public way where work is performed. The Contractor is responsible for conducting all work in such a manner as to minimize debris left in the public way and will provide clean-up as required by the Commissioner. Whenever the Commissioner determines any type of operation constitutes a nuisance, the Contractor must immediately proceed to conduct its operations in an approved manner.

The Commissioner may at any time require additional provisions if such as deemed necessary for public safety or convenience.

**11. QUALITY OF REPAIR SERVICE**

DPS to include provision.

**12. PROTECTION OF WORK, DAMAGES AND REPAIRS**

The Contractor must provide protection for all uncompleted work under this Contract until the work has been completed and accepted by the City.

The Contractor will be responsible for and must repair and pay for damages to new and existing structures, material, equipment, plant, stock and apparatus during the course of the work, where such damage is directly due to work under this Contract, or where such damage is the result of the negligence, or carelessness on the part of the Contractor or of its employees, or on the part of the Contractors subcontractor or its employees. However, the Contractor must first immediately notify the Commissioner, or his authorized representative, and report the nature and extent of damages prior to making any such necessary repairs.

**13. WARRANTY**

Boiler plate language.

The Contractor must be able to provide the manufacturer's standard warranty.

**14. EXCEPTIONS**

Boiler plate language.

**SPECIAL CONDITIONS**

**BASIS OF AWARD**

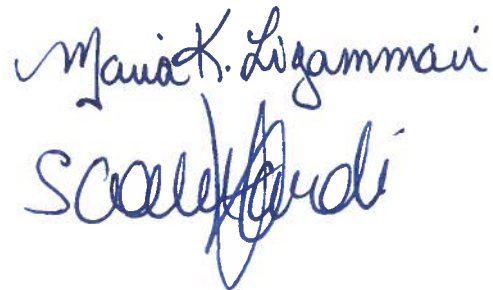
Non-Competitive

**LABOR PROVISION**

Boiler plate provision.

**CONTRACT PERIOD**

Sixty (60) months.



**SERVICES COST STRUCTURE**

Line 1:	LIBRARY MACHINES MAINTENANCE AND REPAIR – MAINTENANCE SERVICE, PARTS AND REPAIRS FOR 3M LIBRARY SYSTEMS YEARS 1 AND 2	\$88,991.11
Line 2:	LIBRARY MACHINES MAINTENANCE AND REPAIR – MAINTENANCE SERVICE, PARTS AND REPAIRS FOR 3M LIBRARY SYSTEMS YEARS 3 THROUGH 5	
Line 3:	INSTALLATION SERVICES - INSTALL-REMOVAL CALL OUT CHARGE FOR THEFT DETECTION SYSTEMS	\$325.00
Line 4:	INSTALLATION SERVICES - INSTALL-REMOVAL SERVICES FOR THEFT DETECTION SYSTEMS – HOURLY LABOR	\$250.00

3M Library Systems  
Building 225-4N-14  
St. Paul, MN 55144-1000  
800-328-0067  
Fax: 888-263-1916  
[www.3m.com/library](http://www.3m.com/library)



September 17, 2013

Sandra Scamardi, CPPB  
Contracts Administrator  
Chicago Public Library  
400 S. State Street  
Chicago, Illinois 60605

Dear Ms. Scamardi,

This letter is in reference to your inquiry regarding 3M as the sole authorized service provider for 3M Library Systems products.

Service support for 3M Library Systems equipment can only be provided through 3M and their on-site provider, DecisionOne Corporation. Service calls are placed by calling 3M Customer Service. Software support is provided by 3M and on-site support is provided by factory trained technicians from DecisionOne Corporation dispatched by 3M Company. 3M provides DecisionOne will all replacement parts. 3M DecisionOne is the only authorized on-site service provider in the United States.

Thank you for your continued business with 3M. If I can be of further assistance, please feel free to contact me the telephone number listed below.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mary K. Zilles', with a stylized flourish at the end.

**Mary K. Zilles** | Contract and Project Manager  
3M Track & Trace - 3M Library Systems  
3M Center, Bldg 225-4N-14 | St. Paul, MN 55144  
Office: 651 733 1196 | Fax: 651 736 0030  
[mkzilles@mmm.com](mailto:mkzilles@mmm.com) | [www.3M.com](http://www.3M.com)





DEPARTMENT OF PROCUREMENT SERVICES  
CITY OF CHICAGO

**NO STATED GOAL REPLY MEMORANDUM**

TO: Brian Bannon  
Commissioner  
Chicago Public Library

FROM:

  
Jamie L. Rhee  
Chief Procurement Officer 

DATE:

JUN 12 2013

RE: 3M Theft Detection Systems

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After further review and consideration, the Department of Procurement Services approves the No Stated Goal request for the 3M Theft Detection Systems project for the Chicago Public Library.

If you have any questions, please contact Gwen Smith at (312) 744-1198.

JLR:gs



CERTIFICATE OF FILING FOR

CITY OF CHICAGO ECONOMIC DISCLOSURE STATEMENT

EDS Number: 49829  
Certificate Printed on: 11/22/2013

Date of This Filing: 11/22/2013 04:51 PM  
Original Filing Date: 11/22/2013 04:51 PM

Disclosing Party: 3M Company  
Filed by: Mary Zilles

Title: Bid Manager

Matter: Library connection management  
productivity equipment maintenance and  
service

Applicant: 3M Company

Specification #:

Contract #:

The Economic Disclosure Statement referenced above has been electronically filed with the City. Please provide a copy of this Certificate of Filing to your city contact with other required documents pertaining to the Matter. For additional guidance as to when to provide this Certificate and other required documents, please follow instructions provided to you about the Matter or consult with your City contact.

A copy of the EDS may be viewed and printed by visiting <https://webapps1.cityofchicago.org/EDSWeb> and entering the EDS number into the EDS Search. Prior to contract award, the filing is accessible online only to the disclosing party and the City, but is still subject to the Illinois Freedom of Information Act. The filing is visible online to the public after contract award.

3M Library Systems  
3M Center  
PO Box 33900  
St. Paul, MN 55133-3900  
800-328-0067  
www.3M.com/library



Sales Quote : 000000000165617

December 17, 2013

**PRICE QUOTE VALID UNTIL 6/1/2014**

**CHICAGO PUBLIC LIBRARY**  
Attn: Maria Ligammari  
CONTRACTS ADM 10FL  
400 S STATE ST  
CHICAGO IL 60605

Dear Maria,

Thank you for your interest in purchasing a 3M Service Agreement. It is the best investment to ensure that you receive the maximum benefits from your 3M Library Systems equipment.

Enclosed you will find a quotation for equipment located at your library. If you wish to purchase this 3M Service Agreement, please indicate your intentions on the enclosed authorization form and return to the 3M Service Contracts Coordinator at the following address:

3M Library Systems Service Contracts  
Attn: Contract Coordinator  
PO Box 33900  
St. Paul, MN 55133-3900

The Service Agreement covers most labor, parts, and equipment modifications necessary to keep your systems working to their potential without the worry of unexpected repair bills. In addition, you will know that only 3M trained technicians will service your high-tech equipment.

**Did you know you can now place a service call or renew your service contract on line?**

Visit us at [www.3m.com/uslibraryservice](http://www.3m.com/uslibraryservice) for details.

Sincerely,

Contracts Coordinator  
Tel: 800-328-0067, Opt 1, Opt 2  
Fax: 888-263-1916

**Mary Zilles**  
Contract Administrator

3M Library Systems  
 3M Center  
 PO Box 33900  
 St. Paul, MN 55133-3900  
 800-328-0067  
 www.3M.com/library



**3M Library Systems**  
**Service Agreement Sales Quote**

Sales Quote : 00000000165617

*Price Quote Valid until 6/1/2014*

Before a Service Agreement can begin, an inspection of the equipment is necessary. This inspection is chargeable with rates of \$325-\$425 Call-Out Charge and an hourly labor rate of \$250.00 (a 1 hour minimum), plus any parts that are needed. Please call us at 1-800-328-0067, opt 1 to schedule this inspection.

**Customer Information**

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**CONTRACTS ADM 10FL**  
**400 S STATE ST**  
**CHICAGO IL 60605**

3M Account #: CDJ1675

**Customer Billing Information**

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**CONTRACTS ADM 10FL**  
**400 S STATE ST**  
**CHICAGO IL 60605**

3M Bill To Account #: CDJ1675

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 3M Acct #: BDN0757 CHICAGO IL 60647

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3502BC	3525629	12/31/13	12/30/14	\$794.95
Resensitizer	764	1644082	12/31/13	12/30/14	\$67.60

**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
 DALEY BRANCH LIBRARY  
 3400 S HALSTED ST  
 3M Acct #: CAE9266 CHICAGO IL 60608

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3502DM	3522806	12/31/13	12/30/14	\$794.95
Bookcheck	955	501268	12/31/13	12/30/14	\$184.60
Bookcheck	955	501269	12/31/13	12/30/14	\$184.60
Bookcheck	955	501270	12/31/13	12/30/14	\$184.60

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KELLY BRANCH LIBRARY  
6151 S NORMAL BLVD  
3M Acct #: CAE9696 CHICAGO IL 60621

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	501266	12/31/13	12/30/14	\$184.60
Detection System	3502DM	3523073	12/31/13	12/30/14	\$794.95

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
NORTHTOWN BRANCH  
6435 N CALIFORNIA  
3M Acct #: CAE9704 CHICAGO IL 60645

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802DM	3826231	12/31/13	12/30/14	\$960.05
Bookcheck	955	502478	12/31/13	12/30/14	\$184.60
Bookcheck	966	6605869	12/31/13	12/30/14	\$170.30

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LOZANO BRANCH  
1805 S LOOMIS ST  
3M Acct #: CAF0025 CHICAGO IL 60608

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	501289	12/31/13	12/30/14	\$184.60
Bookcheck	942	94007870	12/31/13	12/30/14	\$157.95
Detection System	3803DM	3837631	12/31/13	12/30/14	\$1,216.80



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WHITNEY M YOUNG JR BRANCH  
7901 S KING DR  
3M Acct #: CAF3458 CHICAGO IL 60619

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802DM	3826236	12/31/13	12/30/14	\$960.05
Bookcheck	955	501364	12/31/13	12/30/14	\$184.60
Bookcheck	955	502516	12/31/13	12/30/14	\$184.60

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HAROLD WASHINGTON BRANCH  
CNGRS EXP AND STATE  
3M Acct #: CAG9751 CHICAGO IL 60605

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	502391	12/31/13	12/30/14	\$184.60
Bookcheck	955	502392	12/31/13	12/30/14	\$184.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
MT GREENWOOD BRANCH  
11010 S KEDZIE AVE  
3M Acct #: CAH9644 CHICAGO IL 60655

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	501639	12/31/13	12/30/14	\$184.60
Bookcheck	966E	6607196	12/31/13	12/30/14	\$170.30
Detection System	3502DM	3523680	12/31/13	12/30/14	\$794.95
Resensitizer	764	1640888	12/31/13	12/30/14	\$67.60

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 3044 E 130TH ST  
 3M Acct #: CA15872 CHICAGO IL 60633

Model	Model Type	Serial ID	Start Date	End Date	Amount
Resensitizer	764	1644709	12/31/13	12/30/14	\$67.60
Detection System	3502DM	3523074	12/31/13	12/30/14	\$794.95
Bookcheck	955	501746	12/31/13	12/30/14	\$184.60

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 HAROLD WASHINGTON LIB CTR  
 400 S STATE ST 10N  
 3M Acct #: CAM3153 CHICAGO IL 60605

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	942	94005922	12/31/13	12/30/14	\$157.95
Detection System	3802DM	38211195	12/31/13	12/30/14	\$960.05
Detection System	3802DM	38211196	12/31/13	12/30/14	\$960.05
Detection System	3802BC	3825296	12/31/13	12/30/14	\$960.05
Detection System	3802BC	3825423	12/31/13	12/30/14	\$960.05
Resensitizer	764	1644928	12/31/13	12/30/14	\$67.60
Selfcheck	6410F	64100756	12/31/13	12/30/14	\$1,207.70
Software	3225	64100756	12/31/13	12/30/14	\$0.00
Workstation	995	950814	12/31/13	12/30/14	\$670.80
Resensitizer	764	16406037	12/31/13	12/30/14	\$67.60
Resensitizer	764	16405033	12/31/13	12/30/14	\$67.60

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WEST BELMONT BRANCH  
3104 N NARRAGANSET  
3M Acct #: CAM6487 CHICAGO IL 60634

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	502455	12/31/13	12/30/14	\$184.60
Detection System	1365	6502008	12/31/13	12/30/14	\$583.70

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
MAYFAIR BRANCH  
4400 W LAWRENCE AVE  
3M Acct #: CAM6578 CHICAGO IL 60630

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	1365	6502236	12/31/13	12/30/14	\$583.70

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RODEN BRANCH  
6083 N NW HWY  
3M Acct #: CAM7063 CHICAGO IL 60631

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	1365	6502225	12/31/13	12/30/14	\$583.70
Bookcheck	955	502481	12/31/13	12/30/14	\$184.60
Resensitizer	764	1641077	12/31/13	12/30/14	\$67.60

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CHICAGO LAWN BRANCH  
6120 S KEDZIE AVE  
3M Acct #: CAM7907 CHICAGO IL 60629

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	502512	12/31/13	12/30/14	\$184.60
Detection System	350IDM	3510085	12/31/13	12/30/14	\$558.35

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GAGE PARK BRANCH  
2807 W 55TH ST  
3M Acct #: CAM7915 CHICAGO IL 60632

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	502533	12/31/13	12/30/14	\$184.60
Detection System	1365	6502058	12/31/13	12/30/14	\$583.70

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GARFIELD RIDGE BRANCH  
6348 S ARCHER AVE  
3M Acct #: CAM8038 CHICAGO IL 60638

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802BC	3828843	12/31/13	12/30/14	\$960.05
Resensitizer	764	1643938	12/31/13	12/30/14	\$67.60

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HAROLD WASHINGTON LIB CT  
10 N 400 S STATE  
3M Acct #: CAM8178 CHICAGO IL 60605

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3803BC	3833267	12/31/13	12/30/14	\$1,216.80

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HAROLD WASHINGTON CTR  
400 S STATE ST  
3M Acct #: CAP9207 CHICAGO IL 60605

Model	Model Type	Serial ID	Start Date	End Date	Amount
Resensitizer	764	16405197	12/31/13	12/30/14	\$67.60
Resensitizer	764	16405198	12/31/13	12/30/14	\$67.60
Resensitizer	764	16405199	12/31/13	12/30/14	\$67.60
Resensitizer	764	16405200	12/31/13	12/30/14	\$67.60
Resensitizer	764	16405208	12/31/13	12/30/14	\$67.60
Resensitizer	764	16405209	12/31/13	12/30/14	\$67.60

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CHINATOWN BRANCH  
2353 S WENTWORTH  
3M Acct #: CAR6045 CHICAGO IL 60616

Model	Model Type	Serial ID	Start Date	End Date	Amount
Resensitizer	764	16405034	12/31/13	12/30/14	\$67.60
Detection System	3502DM	3522778	12/31/13	12/30/14	\$794.95
Bookcheck	955	501223	12/31/13	12/30/14	\$184.60
Bookcheck	955	501227	12/31/13	12/30/14	\$184.60

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UPTOWN BRANCH  
929 W BUENA AVE  
3M Acct #: CAX4109 CHICAGO IL 60613

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	503907	12/31/13	12/30/14	\$184.60
Detection System	3502DM	3522972	12/31/13	12/30/14	\$794.95

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LEGLER BRANCH  
115 S PULASKI RD  
3M Acct #: CAY6889 CHICAGO IL 60624

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	504406	12/31/13	12/30/14	\$184.60
Detection System	1365	6504356	12/31/13	12/30/14	\$583.70
Detection System	1365	6504360	12/31/13	12/30/14	\$583.70

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SO CHICAGO BRANCH  
9055 S HOUSTON AVE  
3M Acct #: CBA6421 CHICAGO IL 60617

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	1365	6505270	12/31/13	12/30/14	\$583.70
Detection System	1365	6505281	12/31/13	12/30/14	\$583.70
Bookcheck	955	504499	12/31/13	12/30/14	\$184.60

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CLEARING BRANCH  
6423 W 63RD PL  
3M Acct #: CBB8772 CHICAGO IL 60638

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	504759	12/31/13	12/30/14	\$184.60
Detection System	1365	6505518	12/31/13	12/30/14	\$583.70
Detection System	1365	6505555	12/31/13	12/30/14	\$583.70



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MCKINLEY PARK BRANCH  
1915 W 35TH ST  
3M Acct #: CBD8101 CHICAGO IL 60609

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	966E	6606481	12/31/13	12/30/14	\$170.30
Bookcheck	955	504982	12/31/13	12/30/14	\$184.60
Detection System	3502DM	3521359	12/31/13	12/30/14	\$794.95

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
COLEMAN BRANCH  
731 E 63RD ST  
3M Acct #: CBE4232 CHICAGO IL 60637

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3502DM	3523075	12/31/13	12/30/14	\$794.95
Bookcheck	955	503533	12/31/13	12/30/14	\$184.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
N PULASKI BRANCH  
4300 W NORTH AVE  
3M Acct #: CBG2697 CHICAGO IL 60651

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	503688	12/31/13	12/30/14	\$184.60
Detection System	1365	6506365	12/31/13	12/30/14	\$583.70

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AVALON BRANCH  
8148 S STONY ISLAND  
3M Acct #: CBG2747 CHICAGO IL 60617

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802BC	3829202	12/31/13	12/30/14	\$960.05
Bookcheck	955	505349	12/31/13	12/30/14	\$184.60
Resensitizer	764	1644136	12/31/13	12/30/14	\$67.60
Resensitizer	764	1644138	12/31/13	12/30/14	\$67.60

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WALKER BRANCH  
11071 S HOYNE  
3M Acct #: CBJ4780 CHICAGO IL 60643

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3801DM	3817998	12/31/13	12/30/14	\$703.30

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
LINCOLN PARK BRANCH  
1150 W FULLERTON AVE  
3M Acct #: CBJ5498 CHICAGO IL 60614

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802BC	3820579	12/31/13	12/30/14	\$960.05
Bookcheck	955	400540	12/31/13	12/30/14	\$184.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
N AUSTIN BRANCH  
5724 W NORTH AVE  
3M Acct #: CBK9861 CHICAGO IL 60639

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	942	94008196	12/31/13	12/30/14	\$157.95
Detection System	1370	7001960	12/31/13	12/30/14	\$521.30

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THURGOOD MARSHALL BRANCH  
7506 S RACINE AVE  
3M Acct #: CBM0397 CHICAGO IL 60620

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	504932	12/31/13	12/30/14	\$184.60
Detection System	1365	6505682	12/31/13	12/30/14	\$583.70
Detection System	1365	6505702	12/31/13	12/30/14	\$583.70
Resensitizer	764	16406038	12/31/13	12/30/14	\$67.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
INDEPENDENCE BRANCH  
3548 W IRVING PARK RD  
3M Acct #: CBN8803 CHICAGO IL 60618

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	502456	12/31/13	12/30/14	\$184.60
Detection System	1365	6502275	12/31/13	12/30/14	\$583.70

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
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1605 N TROY ST  
3M Acct #: CBQ1532 CHICAGO IL 60647

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802BC	3821441	12/31/13	12/30/14	\$960.05
Bookcheck	955	5062578	12/31/13	12/30/14	\$184.60
Resensitizer	764	16405935	12/31/13	12/30/14	\$67.60

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CHICAGO BEE  
3647 S STATE ST  
3M Acct #: CBS3815 CHICAGO IL 60609

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	400662	12/31/13	12/30/14	\$184.60
Detection System	1370	7003068	12/31/13	12/30/14	\$521.30

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
ALTGELD BR  
901 E 132rd PL  
3M Acct #: CBU4902 CHICAGO IL 60827

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3502BC	35213003	12/31/13	12/30/14	\$794.95
Resensitizer	764	16405526	12/31/13	12/30/14	\$67.60

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#320 NEAR NORTH  
310 W DIVISION ST  
3M Acct #: CCI7049 CHICAGO IL 60610

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802BC	3822796	12/31/13	12/30/14	\$960.05
Bookcheck	955	5064795	12/31/13	12/30/14	\$184.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
WRIGHTWOOD ASHBURN  
8530 S KEDZIE AVE  
3M Acct #: CCK1445 CHICAGO IL 60652

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802BC	3822881	12/31/13	12/30/14	\$960.05
Resensitizer	764	16406040	12/31/13	12/30/14	\$67.60

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2111 W. 47th St  
3M Acct #: CCR3303 CHICAGO IL 60609

Model	Model Type	Serial ID	Start Date	End Date	Amount
Resensitizer	764	16406035	12/31/13	12/30/14	\$67.60
Detection System	3911BC	39100691	12/31/13	12/30/14	\$37.71
Detection System	1365	6506368	12/31/13	12/30/14	\$583.70

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
ROOSEVELT BRANCH  
1101 W TAYLOR ST  
3M Acct #: CCS5263 CHICAGO IL 60607

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	2301BC	2315034	12/31/13	12/30/14	\$453.05

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LINCOLN BELMONT BRANCH  
1659 W MELROSE ST  
3M Acct #: CCV1194 CHICAGO IL 60657

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802BC	3824192	12/31/13	12/30/14	\$960.05
Bookcheck	955	5066902	12/31/13	12/30/14	\$184.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
JEFFERY MANOR  
2401 E 100TH ST  
3M Acct #: CCV2002 CHICAGO IL 60617

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	5066906	12/31/13	12/30/14	\$184.60
Bookcheck	955	505351	12/31/13	12/30/14	\$184.60
Detection System	3802BC	3824096	12/31/13	12/30/14	\$960.05

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 1350 W 89TH ST  
 3M Acct #: CCV6441 CHICAGO IL 60620

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802DM	3824223	12/31/13	12/30/14	\$960.05
Bookcheck	955	5066943	12/31/13	12/30/14	\$184.60

**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
 CANARYVILLE BRANCH  
 642 W 43RD ST  
 3M Acct #: CDJ4646 CHICAGO IL 60609

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802BC	3826305	12/31/13	12/30/14	\$960.05
Resensitizer	764	1642223	12/31/13	12/30/14	\$67.60

**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
 BUDLONG WOODS BR  
 5630 N LINCOLN AVE  
 3M Acct #: CDT7704 CHICAGO IL 60659

Model	Model Type	Serial ID	Start Date	End Date	Amount
Resensitizer	764	1643129	12/31/13	12/30/14	\$67.60
Resensitizer	764	1643131	12/31/13	12/30/14	\$67.60
Detection System	3802BC	3827664	12/31/13	12/30/14	\$960.05

**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
 W ENGLEWOOD BRANCH  
 1745 W 63RD ST  
 3M Acct #: CDT7712 CHICAGO IL 60636

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3502BC	3526665	12/31/13	12/30/14	\$794.95
Resensitizer	764	1643358	12/31/13	12/30/14	\$67.60
Resensitizer	764	1643124	12/31/13	12/30/14	\$67.60



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6 S HOYNE AVE  
3M Acct #: CDV5995 CHICAGO IL 60612

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3502DM	3522795	12/31/13	12/30/14	\$794.95
Bookcheck	955	5060448	12/31/13	12/30/14	\$184.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
WEST PULLMAN BRANCH  
830 W 119TH ST  
3M Acct #: CEF6502 CHICAGO IL 60643

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802BC	3828583	12/31/13	12/30/14	\$960.05
Resensitizer	764	1643946	12/31/13	12/30/14	\$67.60
Resensitizer	764	1643953	12/31/13	12/30/14	\$67.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
WEST TOWN BRANCH  
1625 W CHICAGO AVE  
3M Acct #: CFP7978 CHICAGO IL 606225127

Model	Model Type	Serial ID	Start Date	End Date	Amount
Resensitizer	764	16405469	12/31/13	12/30/14	\$67.60
Detection System	3912BC	39200321	12/31/13	12/30/14	\$781.95
Detection System	3911DM	39100320	12/31/13	12/30/14	\$550.55
Bookcheck	942	94007469	12/31/13	12/30/14	\$157.95

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RICHARD M. DALEY - W HUMBOLT BRANCH  
733 N KEDZIE AVE  
3M Acct #: CFQ2457 CHICAGO IL 60612

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	942	94008195	12/31/13	12/30/14	\$157.95
Detection System	3912BC	39200385	12/31/13	12/30/14	\$781.95
Detection System	3912BC	39200386	12/31/13	12/30/14	\$781.95
Resensitizer	764	16405550	12/31/13	12/30/14	\$67.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
DUNNING BRANCH  
7455 W CORNILIA  
3M Acct #: CFT0779 CHICAGO IL 60634

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3912BC	39200399	12/31/13	12/30/14	\$781.95
Bookcheck	942	94008178	12/31/13	12/30/14	\$157.95
Bookcheck	942	94008179	12/31/13	12/30/14	\$157.95

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
LITTLE VILLAGE BRANCH  
2311 S KEDZIE AVE  
3M Acct #: CFT2536 CHICAGO IL 60623

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	942	94008737	12/31/13	12/30/14	\$157.95
Resensitizer	764	16405648	12/31/13	12/30/14	\$67.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
AUSTIN BRANCH  
5615 W RACE AVE  
3M Acct #: FGY8574 CHICAGO IL 60644

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802DM	3826230	12/31/13	12/30/14	\$960.05
Bookcheck	966	6605875	12/31/13	12/30/14	\$170.30

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
ALBANY PARK BRANCH  
5150 N KIMBALL AVE  
3M Acct #: FGY8582 CHICAGO IL 60625

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802DM	3826237	12/31/13	12/30/14	\$960.05

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
BRIGHTON PARK  
4314 S ARCHER AVE  
3M Acct #: FGY8590 CHICAGO IL 60632

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3502DM	3520658	12/31/13	12/30/14	\$794.95
Bookcheck	955	400657	12/31/13	12/30/14	\$184.60
Bookcheck	966	6605873	12/31/13	12/30/14	\$170.30

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
BEZAZIAN BRANCH  
1226 W AINSLIE ST  
3M Acct #: FGY8608 CHICAGO IL 60640

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	966	6605868	12/31/13	12/30/14	\$170.30
Detection System	3802DM	3826232	12/31/13	12/30/14	\$960.05

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
BLACKSTONE BRANCH  
4904 S LAKE PARK AVE  
3M Acct #: FGY8616 CHICAGO IL 60615

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3801DM	3817893	12/31/13	12/30/14	\$703.30
Resensitizer	764	1643681	12/31/13	12/30/14	\$67.60

---

**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
BEVERLY BRANCH  
1962 W 95TH ST  
3M Acct #: FGY8632 CHICAGO IL 60643

Model	Model Type	Serial ID	Start Date	End Date	Amount
Resensitizer	764	16405171	12/31/13	12/30/14	\$67.60
Resensitizer	764	16405272R	12/31/13	12/30/14	\$67.60
Detection System	3912BC	39200138	12/31/13	12/30/14	\$781.95
Bookcheck	942	94005630	12/31/13	12/30/14	\$157.95

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
DOUGLAS BRANCH  
3353 W 13TH ST  
3M Acct #: FGY8640 CHICAGO IL 60623

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	400649	12/31/13	12/30/14	\$184.60
Bookcheck	955	505353	12/31/13	12/30/14	\$184.60
Detection System	3502DM	3521367	12/31/13	12/30/14	\$794.95

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
EDGEWATER BRANCH  
6000 N BROADWAY  
3M Acct #: FGY8665 CHICAGO IL 60660

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802DM	3826982	12/31/13	12/30/14	\$960.05
Detection System	3803BC	38312142	12/31/13	12/30/14	\$346.70

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
KING BRANCH  
3436 S KING DR  
3M Acct #: FGY8756 CHICAGO IL 60616

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3502DM	3520120	12/31/13	12/30/14	\$794.95

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
HALL BRANCH  
4801 S MICHIGAN AVE  
3M Acct #: FGY8772 CHICAGO IL 60615

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802DM	3826983	12/31/13	12/30/14	\$960.05
Bookcheck	966E	6606510	12/31/13	12/30/14	\$170.30

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
MERLO BRANCH  
644 W BELMONT AVE  
3M Acct #: FGY8798 CHICAGO IL 60657

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	942	94008739	12/31/13	12/30/14	\$157.95
Detection System	3502DM	3521361	12/31/13	12/30/14	\$794.95
Gate	452	232432	12/31/13	12/30/14	\$340.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
JEFFERSON PARK BRANCH  
5363 W LAWRENCE AVE  
3M Acct #: FGY8806 CHICAGO IL 60630

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802DM	3826233	12/31/13	12/30/14	\$960.05
Bookcheck	955	400541	12/31/13	12/30/14	\$184.60
Bookcheck	966	6605871	12/31/13	12/30/14	\$170.30

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
PULLMAN BRANCH  
11001 S INDIANA  
3M Acct #: FGY8848 CHICAGO IL 60628

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	966E	6606511	12/31/13	12/30/14	\$170.30
Detection System	3502DM	3521358	12/31/13	12/30/14	\$794.95

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
PORTAGE-CRAGIN BRANCH  
5108 W BELMONT AVE  
3M Acct #: FGY8855 CHICAGO IL 60641

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3502DM	3522948	12/31/13	12/30/14	\$794.95
Bookcheck	955	400533	12/31/13	12/30/14	\$184.60
Bookcheck	955	400534	12/31/13	12/30/14	\$184.60
Resensitizer	764	16406039	12/31/13	12/30/14	\$67.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
ROGERS PARK BRANCH  
6907 N CLARK ST  
3M Acct #: FGY8889 CHICAGO IL 60626

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	955	400544	12/31/13	12/30/14	\$184.60
Bookcheck	955	5067318	12/31/13	12/30/14	\$184.60
Detection System	3802BC	3824564	12/31/13	12/30/14	\$960.05

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
SULZER REGIONAL  
4455 N LINCOLN AVE  
3M Acct #: FGY9309 CHICAGO IL 60625

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802DM	3826106	12/31/13	12/30/14	\$960.05

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
SHERMAN PARK BRANCH  
5440 S RACINE AVE  
3M Acct #: FGY9374 CHICAGO IL 60609

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3501DM	3510711	12/31/13	12/30/14	\$558.35
Resensitizer	764	1643964	12/31/13	12/30/14	\$67.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
TOMAN BRANCH  
2708 S PULASKI RD  
3M Acct #: FGY9382 CHICAGO IL 60623-4411

Model	Model Type	Serial ID	Start Date	End Date	Amount
Resensitizer	764	1643913	12/31/13	12/30/14	\$67.60
Resensitizer	764	1643914	12/31/13	12/30/14	\$67.60
Detection System	3802BC	3828824	12/31/13	12/30/14	\$960.05

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
SCOTTSDALE BRANCH  
4101 W 79TH ST  
3M Acct #: FGY9424 CHICAGO IL 60652

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3801DM	3816239	12/31/13	12/30/14	\$703.30
Resensitizer	764	1644123	12/31/13	12/30/14	\$67.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
SOUTH SHORE BRANCH  
2505 E 73RD ST  
3M Acct #: FGY9432 CHICAGO IL 60649

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3801DM	38110041	12/31/13	12/30/14	\$703.30
Bookcheck	955	5060624	12/31/13	12/30/14	\$184.60
Bookcheck	955	505355	12/31/13	12/30/14	\$184.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
WEST LAWN BRANCH  
4020 W 63RD ST  
3M Acct #: FGY9507 CHICAGO IL 60629

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802DM	3826240	12/31/13	12/30/14	\$960.05
Resensitizer	764	1643678	12/31/13	12/30/14	\$67.60



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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
WOODSON REGIONAL  
9525 S HALSTED ST  
3M Acct #: FGY9564 CHICAGO IL 60628

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	1365	6502065	12/31/13	12/30/14	\$583.70
Detection System	1365	6502052	12/31/13	12/30/14	\$583.70
Bookcheck	955	502528	12/31/13	12/30/14	\$184.60
Bookcheck	955	502529	12/31/13	12/30/14	\$184.60

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**3M Product(s) Located at:** GREATER GRAND CROSSING LIBRARY  
1000 E 73RD ST  
3M Acct #: GCU5648 CHICAGO IL 60619

Model	Model Type	Serial ID	Start Date	End Date	Amount
Bookcheck	942	94007869	12/31/13	12/30/14	\$157.95
Detection System	3912BC	39200364	12/31/13	12/30/14	\$781.95
Resensitizer	764	16405522	12/31/13	12/30/14	\$67.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
LOGAN SQUARE BRANCH  
3030 W FULLERTON  
3M Acct #: LCA7989 CHICAGO IL 60647

Model	Model Type	Serial ID	Start Date	End Date	Amount
Resensitizer	764	1643998	12/31/13	12/30/14	\$67.60
Detection System	3802BC	3828990	12/31/13	12/30/14	\$960.05

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
ARCHER HEIGHTS BRANCH  
5055 S ARCHER AVE  
3M Acct #: QCO1651 CHICAGO IL 60632

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802BC	3825624	12/31/13	12/30/14	\$960.05
Resensitizer	764	1641836	12/31/13	12/30/14	\$67.60
Resensitizer	764	1641837	12/31/13	12/30/14	\$67.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
AUSTIN IRVING BRANCH  
6100 W IRVING PK RD  
3M Acct #: QCU0358 CHICAGO IL 60634

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3502BC	3520957	12/31/13	12/30/14	\$794.95

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
VODAK EAST SIDE BRANCH LIBRARY  
3710 E 106TH ST  
3M Acct #: VBM6970 CHICAGO IL 60617

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3502BC	3525752	12/31/13	12/30/14	\$794.95
Resensitizer	764	1644121	12/31/13	12/30/14	\$67.60
Resensitizer	764	1644122	12/31/13	12/30/14	\$67.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
WEST CHICAGO BRANCH  
4856 W CHICAGO AVE  
3M Acct #: WCH8151 CHICAGO IL 60651

Model	Model Type	Serial ID	Start Date	End Date	Amount
Resensitizer	764	1644060	12/31/13	12/30/14	\$67.60
Detection System	3502BC	3525746	12/31/13	12/30/14	\$794.95

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
EDGEBROOK BRANCH  
5331 W DEVON AVE  
3M Acct #: XBA8761 CHICAGO IL 60632

Model	Model Type	Serial ID	Start Date	End Date	Amount
Detection System	3802BC	3825626	12/31/13	12/30/14	\$960.05
Bookcheck	955	5068844	12/31/13	12/30/14	\$184.60
Resensitizer	764	1641834	12/31/13	12/30/14	\$67.60

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**3M Product(s) Located at:** CHICAGO PUBLIC LIBRARY  
ORIOLE PARK BRANCH  
7454 W BALMORAL  
3M Acct #: YBC1417 CHICAGO IL 60656

Model	Model Type	Serial ID	Start Date	End Date	Amount
Resensitizer	764	1643593	12/31/13	12/30/14	\$67.60
Resensitizer	764	1643594	12/31/13	12/30/14	\$67.60
Detection System	3802BC	3828405	12/31/13	12/30/14	\$960.05

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**TOTAL \$88,991.11**

Please Add Applicable Tax: \$

*Payment Terms are "Net 30"*

**Notes:**

Time and Material Charges are invoiced for a minimum of 1 hour labor at \$250 per hour plus call out charge of \$325.  
Installation and Removal fees may vary depending on the equipment type.

**CITY OF CHICAGO  
 PURCHASE REQUISITION**

**Copy (Department)**

<b>DELIVER TO:</b>  091-2005 HRLD WASH 400 S. STATE ST. Chicago, IL 60605	<b>REQUISITION:</b> 84573  <b>PAGE:</b> 1 <b>DEPARTMENT:</b> 91 - CHICAGO PUBLIC LIBRARY <b>PREPARER:</b> Sandra Scamardi <b>NEEDED:</b> <b>APPROVED:</b> 2/4/2014
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**REQUISITION DESCRIPTION**

SOLE SOURCE REQUEST FOR A 60 MONTH CONTRACT FOR MAINTENANCE OF 3M THEFT DETECTION SYSTEMS  
 SPECIFICATION NUMBER: 119738

**COMMODITY INFORMATION**

LINE	ITEM	QUANTITY	UOM	UNIT COST								TOTAL COST
1	9394810040	2.00	Year	0.00								0.00
LIBRARY MACHINES & SUPPLIES - LIBRARY MACHINES MAINTENANCE & REPAIR - MAINTENANCE SERVICE, PARTS & REPAIRS FOR 3M LIBRARY SYSTEMS YEARS 1 AND 2												
<b>SUGGESTED VENDOR:</b>						<b>REQUESTED BY:</b> Sandra Scamardi						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.	
1	014	0346	0912005	0162	220162	0000	00000000	000000	00000	0000	0.00	
<b>LINE TOTAL:</b>											<b>0.00</b>	

LINE	ITEM	QUANTITY	UOM	UNIT COST								TOTAL COST
2	9394810050	3.00	Year	0.00								0.00
LIBRARY MACHINES & SUPPLIES - LIBRARY MACHINES MAINTENANCE & REPAIR - MAINTENANCE SERVICE, PARTS & REPAIRS FOR 3M LIBRARY SYSTEMS YEARS 3 THRU 5												
<b>SUGGESTED VENDOR:</b>						<b>REQUESTED BY:</b> Sandra Scamardi						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.	
1	014	0346	0912005	0162	220162	0000	00000000	000000	00000	0000	0.00	
<b>LINE TOTAL:</b>											<b>0.00</b>	

LINE	ITEM	QUANTITY	UOM	UNIT COST								TOTAL COST
3	9624606100	200.00	USD	0.00								0.00
INSTALLATION - SERVICES, INSTALL-REMOVAL CALL OUT CHARGE FOR THEFT DETECTION SYSTEMS												
<b>SUGGESTED VENDOR:</b>						<b>REQUESTED BY:</b> Sandra Scamardi						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.	
1	014	0346	0912005	0162	220162	0000	00000000	000000	00000	0000	0.00	
<b>LINE TOTAL:</b>											<b>0.00</b>	

LINE	ITEM	QUANTITY	UOM	UNIT COST								TOTAL COST
4	9624606110	200.00	Hour	0.00								0.00
INSTALLATION - SERVICES, INSTALL-REMOVAL SERVICES FOR THEFT DETECTION SYSTEMS - HOURLY LABOR												
<b>SUGGESTED VENDOR:</b>						<b>REQUESTED BY:</b> Sandra Scamardi						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.	
1	014	0346	0912005	0162	220162	0000	00000000	000000	00000	0000	0.00	
<b>LINE TOTAL:</b>											<b>0.00</b>	