



CHICAGO DEPARTMENT OF AVIATION
CITY OF CHICAGO

Via E-mail Delivery and First Class U.S. Mail

Skidmore, Owings & Merrill
(SOM) Team
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Chicago, IL 60604
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Subject: Zero-Gift Tolerance Policy

Dear SOM Team,

I want to thank you for the gorgeous flowers, a very thoughtful and generous gift, however, I must inform you that the Chicago Department of Aviation (CDA) has a Zero Tolerance Policy regarding gifts, gratuities, business expenses, and offers of employment to its employees related to their official duties. This includes all gifts, even those valued at less than \$50.00. CDA employees may not accept any items from vendors/consultants. We have, however, placed this gift in a public location for all CDA employees to view and enjoy.

I appreciate the flowers you had delivered to my office, and we are so grateful to have the opportunity to showcase it here at O'Hare International Airport. The gift was handled according to the Board of Ethics guidelines.

Thank you again.

Sincerely,

Jamie L. Rhee
Commissioner

Cc: JLR/File
AV/File
Steve Berlin/Director of Ethics
Elizabeth Granados-Perez/General Counsel