

**From:** Rupal Bapat <[Rupal.Bapat@cityofchicago.org](mailto:Rupal.Bapat@cityofchicago.org)>  
**Sent:** Wednesday, April 7, 2021 9:28 AM  
**To:** Richard Superfine <[Richard.Superfine@cityofchicago.org](mailto:Richard.Superfine@cityofchicago.org)>  
**Cc:** Monique Davids <[Monique.Davids@cityofchicago.org](mailto:Monique.Davids@cityofchicago.org)>; Elizabeth Browne <[Elizabeth.Browne@cityofchicago.org](mailto:Elizabeth.Browne@cityofchicago.org)>  
**Subject:** Gift of Donuts

Hello,

Staff member just reported to me a public chauffeur licensee brought a box of a dozen Dunkin Donuts for the staff.

The staff member declined the box and explained BACP's no gift policy.

As the licensee was walking out – he left the box of donuts on a table and left the building.

I will leave the box in the public area with a sign for anyone to help themselves.

Confirming the above course of action falls within ethics guidelines.

Please advise,

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**RUPAL BAPAT | DEPUTY COMMISSIONER | ATTORNEY**

*Pronouns: she, her, hers*