

**From:** Grace Gunn <Grace.Gunn2@cityofchicago.org>  
**Sent:** Thursday, April 25, 2024 12:40 PM  
**To:** Steve Berlin <Steve.Berlin@cityofchicago.org>  
**Cc:** Scheagbe (Umi) Grigsby <Umi.Grigsby@cityofchicago.org>  
**Subject:** Return of April Work Travel

Hey Steve!

Sending this on behalf of Umi:

**Boston, MA:**

Reporting for documentation that Umi Grigsby attended the Project on Municipal Innovation in Government Convening in her official capacity as Chief of Policy for the City of Chicago Mayor's Office. This convening was meant to unite different city government across the country and collaborate on ways to create fair governments. Umi's flight, hotel, food, and ground travel in Boston was paid for by Bloomberg Center for Cities at Harvard University from Thursday April 11-Friday April 12 of 2024.

**Berlin, Germany:**

Reporting for documentation that Umi Grigsby attended the Green Social Housing Learning Delegation in Berlin, Germany in her official capacity as Chief of Policy for the City of Chicago Mayor's Office. This learning delegation is meant to motivate and demonstrate how public housing can successfully look in big cities. Umi's flight, hotel, food, and ground travel in Berlin was paid for by Power-Switch and Grassroots Collaborative from Thursday, April 18 through Sunday, April 21 of 2024.

Thank you and apologies for not sending the information for Boston sooner. I realize we are supposed to send it within 10 days I meant to send the first email to you on Monday but this has been a very busy week. Thanks!

Sincerely,

*Grace Gunn*

Administrative Assistant  
Mayor's Office of Policy  
Mayor's Office of Equity & Racial Justice  
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