



Thursday, October 12, 2023

ADDENDUM # 1

**to RFP
for:**

**2023 RFP for Designation as a 2024 Municipal Depository for City of Chicago and Chicago
Board of Education Funds**

Specification Number: 1279244

The City of Chicago, acting through its Department of Finance, is hereby issuing a response to the following eight questions received in accordance with RFP, as follows on the next page:

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Q #	QUESTION or REQUEST for CLARIFICATION	RFP page and section being referenced	City of Chicago Response
1	Is the City able to provide a Chicago census tract listing?		The <u>Attachment 1 - Census Tract</u> (Excel file) was inadvertently not posted on 9/21/2023 with the rest of the RFP files, but it will be posted as part of this Addendum # 1. Also see Endnotes on page 12 of 12 of the RFP.
2	Is the EEOC information required if our institution has less than 50 employees?	Page 7 item 13, Fillable Excel Sheet - EEOC	Yes.
3	What is the sworn statement that is required to be provided from the FHLB?	Page 7, item 16.	Consolidated reports to the "Federal Financial Institutions Examination Council".
4	For Form C and Form D (Commercial and Consumer Lending), is the requirement that the collateral and/or business address is located within City of Chicago?	Page 6, item 4 and 5	Yes.
5	Will Attachment 1 - Census Tract excel file be provided in the 2023 RFP documents or is it identical to the attachment located in 2022 RFP documents?	Page 12, footnote 1	Same answer as for Question # 1. Further, the <u>Attachment 1 - Census Tract</u> for this 2023 RFP is identical to the Census Tract associated with the 2022 RFP.
6	Can the City provide a list of census tracts for the data requested?	1.- 9._Forms_A-1-H	Same answer as for Questions # 1 and # 5.
7	Will the City accept submission via encrypted email in lieu of thumb drives?	2023_RFP_for_Designation_as_a_2024_Municipal_Depository, page 6	Yes, the City will accept submissions via an encrypted email provided that the individual files attached to the email are NOT password protected or encrypted. City staff must be able to easily download, open, rename, and save individual files and forward the same among internal City staff for review without a password restriction. Submissions via email must be labeled in the subject line as "ORIGINAL" and, if applicable, as "REDACTED". Since the submissions must be made to both the Comptroller's and Treasurer's Offices simultaneously, email submissions must be sent to the following 3 email addresses: Mauricio.banuelos@cityofchicago.org Steven.Sakai@cityofchicago.org Teri.Davis@cityofchicago.org
8	In lieu of applicant submitting two ORIGINAL sets of its proposal, please confirm that electronic submission is permitted.	6 of 12	Same answer as for Question # 7.
END of QUESTIONS & ANSWERS			

-Addendum # 1 cont'd-

Incorporated here by reference is a separate Excel file in association with this Addendum # 1, posted on the website as Attachment 1 - Census Track.

Please acknowledge receipt of this Addendum # 1 in your Cover Letter and Executive Summary (as per Applicant-Provided Documents List, item # 15, on page 7-of-12 of the RFP).

Proposals are still due on Tuesday, November 14, 2023.

~~END~~