



Friday, October 7, 2016

ADDENDUM #4

Regarding the Request for Proposal (RFP) for:

INSURANCE BENEFITS FOR CITY OF CHICAGO EMPLOYEES: (A) Group Term Life; (B) Group Long Term Disability; (C) Universal Life; (D) Voluntary Supplemental Insurance

Specification No.: 244314

The City of Chicago, acting through its Department of Finance (DOF), is hereby posting Addendum #4 to the above referenced RFP.

Addendum #4 is to notify Respondents that:

- 1) Answers to Questions (in accordance with Section 5.03 Q&A – Questions and/or Requests for Clarification, of the RFP) including an additional CD are complete but are being prepared for posting and shall likely be released next week no later than October 12th 2016 as follows:
 - a. All Answers and the new CD shall become available pursuant to a separate Addendum;
 - b. All Answers shall be posted on the DOF website:
<http://www.cityofchicago.org/city/en/depts/fin.html> under the heading in the center panel: “[Most Recent News \(Finance\)](#),” “[City of Chicago Insurance RFP](#)”.
 - c. The new CD will be available for pick-up on the date the Answers are posted, and shall be available in accordance with the instructions set forth in Addendum #1 and its revised NDCA form.
 - d. Additionally, as a courtesy, in the event DOF has sent or received an email notice to or from Respondents concerning this solicitation, DOF shall email those Respondents on the date that the Answers to Questions have been posted at the above URL.
- 2) The Proposal Due Date is currently still set for: Thursday, November 10, 2016. In the event the Proposal Due Date may be reset, then such change shall be posted via an Addendum.

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The information contained in Addendum #4 is incorporated by reference into the original RFP issued on August 5, 2016.

Please acknowledge receipt of Addendum #4 in your cover letter (per Section 7.01. Cover Letter, of the RFP).